

**ONE Haverhill Partnership Board Meeting**  
**MINUTES**  
**20<sup>th</sup> June 2024 10:00am**  
**EpiCentre, Haverhill**

**Present:**

|                             |        |                                                                                   |
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| <b>Board Members</b>        |        |                                                                                   |
| Andy Hunter (until 10.45am) | AH     | Chair and Headteacher, Samuel Ward Academy                                        |
| Jo Albin                    | JA     | Business Development Manager, Citizens Advice West Suffolk                        |
| Andrew Bell                 | AB     | Centre Manager, Epicentre                                                         |
| Dr David Brandon            | DrDB   | Clinical Lead GP, Unity Healthcare                                                |
| John Burns                  | JB     | Haverhill Town Council                                                            |
| Saffron Carter              | SC     | Reach Haverhill                                                                   |
| Quinn Cox                   | QC     | HTC Councillor                                                                    |
| Karen Dennis                | KD     | DWP                                                                               |
| Revd Max Drinkwater         | RevdMD | Priest-in-Charge, Haverhill and Withersfield                                      |
| Liz Evans                   | LE     | Community Action Suffolk                                                          |
| Patrick Hanlon              | PH     | West Suffolk Council                                                              |
| Sarah Hedges                | SH     | Integrated Transformation Lead for West Suffolk Community and Integrated Services |
| Insp Ben Hollands           | BH     | Suffolk Constabulary                                                              |
| Alison Robinson             | AR     | REACH                                                                             |
| Andrew Smith                | ASm    | Havebury Housing                                                                  |
| Warren Smyth                | WS     | CEO, Abbeycroft Leisure                                                           |
| Phil Stittle                | PS     | West Suffolk College                                                              |
| Adelle Stopher              | AS     | Place Programme Lead for West Suffolk, Public Health Suffolk County Council       |
| Alex Till                   | AT     | Vice Chair and CEO, MENTA                                                         |
|                             |        |                                                                                   |
| <b>In Attendance</b>        |        |                                                                                   |
| Madeleine Finn              | MF     | PGG                                                                               |
| David Roach                 | DR     | Suffolk County Councillor                                                         |

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| Cllr Joe Mason            | JM | Suffolk County Councillor/HTC                                     |
| Colin Poole               | CP | Haverhill Town Council, Clerk                                     |
| Vicky Phillips            | VP | Haverhill Town Council Deputy Clerk / Note taker                  |
|                           |    |                                                                   |
| <b>Apologies</b>          |    |                                                                   |
| Councillor Bruce Davidson | BD | Haverhill Town Council                                            |
| Jon Eaton                 | JE | Families and Communities, West Suffolk Council                    |
| Cllr Donna Higgins        | DH | West Suffolk Council                                              |
| Ian Gallin                | IG | Chief Executive, West Suffolk Council                             |
| Jane Lomas                | JL | Haverhill Town Council, minute taker                              |
| Julia Nix DL OBE          | JN | East Anglia District Manager for Department for Work and Pensions |
| David Smith               | DS | Haverhill Town Mayor                                              |
| Henry Wilson              | HW | REACH Haverhill                                                   |

| Item |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | ACTION                                                |
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| 1.   | <p><b><u>Welcome, Declaration of Interest, Apologies</u></b><br/>           Andy Hunter welcomed everyone to the meeting.</p> <p><b>Apologies were received from:</b><br/>           See above.</p> <p><b>Declarations of interest:</b><br/>           None.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                       |
| 2.   | <p><b><u>Previous Minutes &amp; Matters Arising from the meeting held 16 January 2024</u></b><br/>           Previous minutes were approved with the following comments:<br/>           Page 2 - Dr B corrected that the GP Federation isn't taking over Stourview Medical Centre, which has closed, but have occupied the whole of the Family Practice centre. They are looking at Provincial House as a hub site.<br/>           Page 3. – Dr B is continuing to work on generating NHS messaging for onward dissemination.<br/>           Page 4. – CP called a meeting of the Education, Skills and Employment Task Group, there are outstanding actions, therefore CP will call another meeting.<br/>           Page 4. – AH - Cradle to Career – as AH is leaving, this has been passed on to other colleagues, he will pass details of person needing to be invited to next meeting.</p> | <p><b>DB/SH</b></p> <p><b>CP</b></p> <p><b>CP</b></p> |
| 3.   | <p><b><u>Public Speaking:</u></b><br/>           None.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                       |
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| 4. | <p><b><u>Election of new Chairman</u></b></p> <p>AH explained that as he is moving to a new job and new area, he will be leaving as Chair of OH. AH thanked everyone for their commitment to OH and that OH was a fabulous group and an invaluable, fantastic resource for the town.</p> <p>AH nominated Henry Wilson for the role of Chairman of ONE Haverhill, seconded by JB. HW will take up the post in September. The meeting thanked AH for his leadership.</p> <p>AH left the meeting at 10.45am.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 5. | <p><b><u>The Food Project</u></b></p> <p>LE gave a slide presentation to the group.</p> <p>LE highlighted that this was a three-year project, with a person undertaking LE's role in each district around Suffolk. The Food Project are working with local communities, organisations and groups, alongside existing, and will promote other available resources. The Food Project are working towards bringing services together and to connect with people.</p> <p>HSF funding is due to end.</p> <p>There is not a clear path to move forward.</p> <p>The Food Project were in the process of making connections with local farmers and growers and were looking at the logistics of how food deliveries can be received by the group, it may be necessary to look at the possibility of a warehouse.</p> <p>Although major supermarkets have improved their ordering processes, arising in less food waste, there surplus stock is still available.</p> <p>A Q&amp;A took place around the table, several ideas were discussed around the use of community kitchens, supermarket home deliveries and the Free Food project in Haverhill.</p> <p>Dr B outlined the need for education on the nutritional benefits of vegetables and that people need to be encouraged to move away from 'beige' food and that The Food Project, along with other groups, could assist people in accessing fresh vegetables.</p> <p>DWP customers could benefit from advice and engagement with groups such as the food project, which may not then lead to them receiving sanctions.</p> <p>There is a clear link between deprivation and criminality.</p> <p>Eligibility for free school meals criteria is very low, around £7,000, those households with income over that amount would not qualify.</p> <p>It was decided that a dedicated focus group be set up and that communications need to be kept open.</p> <p>AH suggested a OH task group</p> <p>Dr B suggested a Haverhill Food Festival.</p> |  |
| 6. | <p><b><u>Haverhill Science Festival</u></b></p> <p>CP had circulated a report prior to the meeting and gave an overview of the event.</p> <p>The aims and objectives were achieved to the best possible outcome. The feedback from schools was positive, there was excitement from children and teachers have rethought the school science syllabus. Thanks to West Suffolk Economic Growth Team who arranged the visit to Martlesham Heath.</p> <p>Doing a Google search shows Haverhill stories.</p> <p>Objectives were met; the 1,800 children invited from primary schools attended</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |

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|     | <p>At East Town Park the event felt busy but not over-crowded, with no long queues and good feedback was received.</p> <p>As this was the first year, it was realised that there were long lead times when applying for grants, which meant that some deadlines were missed. If the event were to go ahead again, grant applications would need to be started earlier.</p> <p>Discussion took place around the possibility of the holding the event again, sponsorship and grant funding. It was decided that the event should be held on a 2 yearly basis.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| 7.  | <p><b><u>Mental Health and Wellbeing Sub-Group</u></b></p> <p>SC: The Mental Health Action group is collaborating with other representatives and organisations to improve access to services and improve local mental health crisis support in Haverhill.</p> <p>SC outline their six priorities:</p> <ul style="list-style-type: none"> <li>• Increase Training for organisations and increase awareness in the community</li> <li>• Develop a Haverhill Wellbeing Hub in Haverhill and explore the development of a community garden</li> <li>• Establishing funding and sustainability</li> <li>• Increase crisis support</li> <li>• Increase children and young people's support</li> <li>• Alleviate accessibility barriers</li> </ul> <p>There is a good membership of local GP's.</p> <p>Funding had been received from Suffolk County Council and MIND to design and publish a Wellbeing Passport, this was a first draft and a second would be produced. A copy was shown to members.</p> <p>Working towards increasing collaboration with Open MIND, who are working in partnership with Haverhill Family Practice.</p> <p>Working to provide a Wellbeing Hub, possibly at The Link</p> <p>Planning an event 7<sup>th</sup> September.</p> |  |
| 8.  | <p><b><u>Suffolk Devolution</u></b></p> <p>No update today, will be taken to the next meeting</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| 9.  | <p><b><u>Social Media Stories</u></b></p> <p>CP introduced Alison Robinson, Communications Co-Ordinator from REACH. AR has agreed to work on the social media for OH.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| 10. | <p><b><u>Reports from Task Groups</u></b></p> <p>a) <b><u>Crime &amp; ASM (Drug &amp; Alcohol Subgroup)</u></b><br/>JB: Met with C Jackman on 6<sup>th</sup> February, will update at next meeting.</p> <p>b) <b><u>Integrated Care Board</u></b><br/>AS: There is a lot of good work going on. There is an Orthopaedic Centre Engagement meeting next week. AS asked members to get involved and to give feedback online, can influence outcome.</p> <p>c) <b><u>Education, Skills and Enterprise</u></b><br/>CP: Discussed Terms of Reference at the meeting in March.</p> <p>d) <b><u>Cradle to Career</u></b><br/>New leads: Vanessa Whitcombe at Castle Manor Academy and Vicky Hogg Clements Primary Academy.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |

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| 10. | <p><b><u>Any Other Business</u></b></p> <p>DR: Will the Town Centre Masterplan subgroup return?<br/>West Suffolk District Council are the lead partners and will need to be contacted for update on delivery the Masterplan and request for the recommencement of the task group if they feel there is a role for ONE Haverhill.</p> <p>Dr B: Madeleine Finn, PPG, held an excellent Health and Social Care Event at local schools, along with a Health and Wellbeing Fare.<br/>MF thanked the Town Council for sponsoring the event.</p> <p>SH: A scheme to provide a 12-month SIM for Mobile phone data is being made available at the Health Centre, this will enable access to support and is being made by referral. There is also access to an iPad.<br/>Dr B Suffolk Libraries are working on inequality as well.</p> <p>RevMD: The Link is appointing a Centre Manager. It would be beneficial for them to being invited to ONE Haverhill meetings.<br/>CP: There will need to be a review of the business plan to bring on people onto the Board.</p> |                    |
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| 11. | <p><b><u>Dates of Next Meetings</u></b></p> <p>19<sup>th</sup> September 2024. The proposed meeting dates for 2025 were noted.</p> <p>Held at the EpiCentre, Haverhill Research Park, Enterprise Way, Haverhill CB9 7LR</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>All to note</b> |
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| 12. | <p>The Vice-Chair thanked everyone for their attendance.</p> <p>Meeting closed at 11.37am</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                    |
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