

ONE Haverhill Board Meeting

MEETING MINUTES

6th December 2017 10:00am
Haverhill Arts Centre

Present:

John Mayhew	JM	Chair and Haverhill & District Chamber of Commerce
Henry Wilson	HW	Vice Chair and REACH
Michael Attwood	MA	Locality Officer, Suffolk County Council
Martin Bates	MB	Health Interventions Team
Alison Blackwell	AB	Abbeycroft Leisure
Councillor John Burns	CllrJB	Haverhill Town Council
Lizzie Cocker	LC	Families & Communities Officer, St Edmundsbury Borough
David Collins	DC	Director of Planning, West Suffolk Council
Inspector Danny Cooper	DC	Suffolk Police
Tim Coulson	TC	Chief Executive of Samuel Ward Trust.
Ian Gallin	IG	Chief Executive, St Edmundsbury & Forest Heath Councils
Dave Gooderham	DG	ONE Haverhill Partnership PR Consultant
Councillor Pat Hanlon	CllrPH	Haverhill Town Council
Alisha Jenkins	AJ	Minute taker, Office Administrator, Haverhill Town Council
Anita Jones	AJ	Havebury Housing Partnership
Councillor Robin Millar	CllrRM	Cabinet Member for Families and Communities for Suffolk County Council
Michelina Partridge	MP	Citizen Advice Bureau
Colin Poole	CP	Town Clerk
Councillor Alaric Pugh	CllrAP	Cabinet Member for Planning & Growth, St Edmundsbury Borough Council
David Ruddy	DR	West Suffolk College
Jacqui Singleton	JS	Work Related Learning Coordinator, Samuel Ward Academy
Alex Till	AT	CEO, MENTA
Alex Wilson	AW	West Suffolk Council
Deborah Broadway	DB	Concertus
Rachel Cade	RC	Concertus

Item		ACTION
1.	<p>Welcome, Declaration of Interest, Apologies John Mayhew welcomed everyone to the meeting. Apologies were received from: Lynn Davis, The Voluntary Network Jon Eaton, Community Action Suffolk Councillor Paula Fox, St Edmundsbury Borough Council Councillor Betty McLatchy, Haverhill Town Council Councillor David Roach, Mayor of Haverhill, Suffolk County Council Councillor Anthony Williams, Haverhill Town Council Lois Wreathall, Head of Primary Care, W Suffolk CCG Darren Woodward, Director of Education Samuel Ward Academy Trust</p> <p>1 member of the public was present.</p> <p>Declarations of interest: Dave Gooderham advised that he does PR work for Samuel Ward Academy.</p>	
2.	<p>Previous Minutes & Matters Arising: The 2017 Haverhill Apprentice Awards will be held on 12th January. AJ to email an Outlook invite to board members.</p> <p>The Business Angels to become the sixth work stream.</p> <p>Previous minutes were approved.</p>	AJ
3.	<p>Board Update:</p> <p>4.1.Financial overview: Colin Poole advised that the ONE Haverhill Partnership has general funds of £2,152 and there is £12,800 dedicated to grants. John Mayhew asked for Board confirmation that ONE Haverhill Partnership should decline a revised grant application for funding previously approved but not accepted. The funding was offered in November 2016, but the organisation was not in a position to accept the grant. The circumstances have changed sufficiently to indicate that were such an application be made today, it would be declined. It was noted that none of the unsuccessful applicants were being offered a 'second bite' and the same principle should be applied. AGREED</p> <p>4.2. Review of the constitution: John Mayhew asked for agreement not to increase the Voluntary Sector seats on the ONE Haverhill Partnership Board, but for the Voluntary Sector to be better represented instead. AGREED</p> <p>4.2.1. Procedure for election of Chair and Vice Chair 2018/19: The following amendment to the Constitution was agreed: “All members have an equal vote. The members will elect a Chair and Vice Chair on a bi-annual basis at a Board meeting, the appointment commencing at the following Board meeting. If no new nominees are forthcoming at the time of election, the incumbents may, if willing, serve a further 12 months. The</p>	

	Chair and Vice Chair cannot serve longer than three years consecutively.”	
5.	<p>Public Speaking: Mr Wendell praised the Social Prescribing Project, but thought there should be some more co-ordination between organisations advertising to the public.</p> <p>John Mayhew explained that each of the work streams having been mapping organisations and groups provision in Haverhill, which will be advertised on the ONE Haverhill Partnership website when completed. The ONE Haverhill Partnership has no budget to help other organisations advertise their events. Michelina Partridge added that collating information on groups and organisations will need to continue to be updated regularly.</p>	
6.	<p>Task Group updates: <u>6.1. Health and Wellbeing Task Group:</u> 6.1.1 Lizzie Cocker informed the board that the Social Prescribing Project has been sharing their best practise with other Social Prescribing Projects that are running in Suffolk. The LifeLink Project is continuing to develop well; including holding drop-in sessions with previous and existing clients. The project has currently worked with roughly 40 participants. The Clements Surgery doctors could see the immediate benefit of the project and the LifeLink Co-ordinators will be based there in the New Year. The LifeLink project has successfully secured funding for two years and is currently looking to secure more funding for the future. John Mayhew added that Lauren White-Miller who manages the Social Prescribing Project staff will be invited to attend the next board meeting.</p> <p>6.1.2 Lizzie Cocker confirmed that the Department of Work and Pensions are working on a project that is being delivered by Standguide and Haverhill Town Council to help get long-term benefit claimants back into work.</p> <p><u>6.2. Crime and Anti-Social Behaviour Task Group:</u> 6.2.1. Michael Attwood updated that the Task Group is continuing to work with substance misuse issues in Haverhill. Collating information of the need of services and recovery options in and around the town; Expecting data to be ready for the next Board meeting in March.</p> <p>6.2.2. Henry Wilson added that there has been a drop in home visits with the police in the last couple of months, and has been attending houses that have had previous concerns. Henry Wilson has also been working with individuals who find themselves in and out of prison, providing support to help deter them from reoffending.</p> <p>6.2.3. Inspector Danny Cooper is working on requesting statistical data for HMO's in this last year. Anti-social behaviour from HMO's has quietened, now looking to widen the scope regarding reasons for the disputes such as no gas and electric, to try and prevent issues arising. John Burns advised he had been told some private HMO landlords are over-charging council tax in order to make an extra profit. St Edmundsbury Borough Council Housing were the body responsible for taking up such</p>	

matters.

6.3. Culture Task Group:

6.3.1. Colin Poole advised that the Culture Task Group may need to be reviewed at the Op's Group Meeting, to consider whether it has the appropriate resources to continue.

6.4. Education, Training and Employment Task Group:

6.4.1. David Ruddy updated the board that the mapping of services is now complete and the final copy has been sent to Dave Gooderham.

6.4.2. A skills-gap meeting for businesses, sponsored by St Edmundsbury under the West Suffolk Business Fair brand, has been arranged for 23rd March 9am-12pm at Haverhill Arts Centre.

6.4.3. David Ruddy reported an amended strand of work for the Task Group will focus on Disability Barriers into Education, Training and Employment, rather than just mental health issues. This strand will also look at the barriers caused by the parental anxiety associated with young disabled people leaving school. Currently looking at funding bids which will be made by the 30th January.

6.4.4. David Ruddy stated that the Department of Work and Pensions has launched a Youth Obligation Project that will affect Universal Credit claimants from the ages 18-21 years old. They will be referred to training and encouraged to take up an apprenticeship. Should they not be on either after six months, they will be referred to a mandatory work placement.

6.4.5. Post-16 education

John Mayhew and Colin Poole had met with Tim Coulson, Mark Nield, Gordon Jones and Nikos Savvas seeking assurances that increased provision for post-16/adult education - proportionate to a growing town - was in the plans of strategic bodies. Whilst people had been positive, there had also been repeated questions over the viability of a standalone sixth-form provision in Haverhill. The news of potential redundancies at Samuel Ward Academy and public rumours of the imminent closure of their sixth form were therefore worrying and completely against the direction that should be travelled.

Tim Coulson, Chief Executive of Samuel Ward Academy Trust, who was attending this meeting, advised that the rumours were completely unfounded and gave his personal reassurances to the Board that there would be no changes to the curriculum and their Sixth Form offer will continue to be in Haverhill. The rumours were entirely without foundation.

John Mayhew thanked Tim Coulson for that clear reassurance.

6.5. ONE Haverhill Business Angels:

6.5.1. John Mayhew outlined as agreed in the previous meeting the ONE Haverhill Business Angels.

John Mayhew has invited larger organisation in Haverhill to help the main concepts behind this idea; which was to have a community business budget to help the partnership with funds for strands of work and advertising; resources e.g. Sanofi provided a venue for the Apprenticeship Awards; and providing the

	<p>opportunity for engaging support from employees for various ONE Haverhill Partnership projects. This concept will not be a committee and will not have any regular meetings; instead organisations can receive email updates and will have the opportunity to attend a meeting once a year. The responses from organisations for this idea have been positive so far.</p> <p>John Mayhew asked Board members to confirm having a Business Angels page on the ONE Haverhill Partnership website; all Board members agreed. Dave Gooderham to put together the Business Angels page on the ONE Haverhill Partnership website.</p> <p>AGREED</p> <p><u>6.6. Town Centre MasterPlan Task Group:</u> Alaric Pugh updated Board members on the work streams; Work stream 1 – Highways and Movements - delivery of Highway improvements Work stream 2 – Marketing – Advertising Haverhill and marketing specific sites Work stream 3 – Site Assembly – Getting control, investing and influencing Work stream 4 – Development Briefs – Creation of briefs from planning perspective. What are rules for sites? What centralists might be needed? Work stream 5 – Place Management – town centre work delivered by town and borough Work stream 6 – Haverhill BID – To be led by Chamber</p>	DG
7.	<p><u>Any Other Business:</u> <u>7.1. Joint Council – West Suffolk:</u> Ian Gallin informed attendees about the plans to merge St Edmundsbury Borough Council and Forrest Heath Council into just one council for the West Suffolk area. 6 week consultation Draft the order</p> <p>Risk: requires parliament time, hopes to be in place for elections to new Councillor wards in May 2019 it is important that they maintain an up-to-date electoral register.</p> <p>THE CHAIR CLOSED THE PUBLIC MEETING AT THIS STAGE AND THE REMAINDER OF THE MEETING WAS IN `PRIVATE. BOARD MEMBERS SHOULD PLEASE TREAT REMAINING ITEMS AS CONFIDENTIAL</p>	
	<p><u>Meeting Closed:</u> John Mayhew declared the meeting closed at 12:20pm.</p>	
	<p><u>Date of Next Meeting:</u> Thursday 7th March 2018, 9:30am Haverhill Arts Centre</p>	