

ONE Haverhill Partnership Board Meeting MINUTES

18th June 2020 10:00am

Zoom teleconferencing

Present:

John Mayhew	JM	Chair and Haverhill & District Chamber of Commerce
Alex Till	AT	Vice Chair and CEO MENTA
Andy Cuthbertson	AC	Communities and VCS Lead People Services Suffolk County Council
Anita Jones	AJ	Havebury Housing
Councillor David Roach	CIrDR	Suffolk County Council
Councillor David Smith	CIrDS	Haverhill Town Council
Councillor Margaret Marks	CIrMM	West Suffolk Council
Councillor Pat Hanlon	CIrTB	Haverhill Town Council
Councillor Paul West	CIrPW	Suffolk County Council
Councillor Susan Glossop	CIrSG	Cabinet Member for Planning & Growth, West Suffolk Council
Darren Woodward	DW	Director of Education (Primary) Unity Schools Partnership
Dave Gooderham	DG	ONE Haverhill PR Consultant
Helen Cullup	HC	Community Action Suffolk
Henry Wilson	HW	REACH
Inspector Kevin Horton	InspectKH	Police
Jacqui Singleton	JS	Work Related Learning Coordinator, Samuel Ward Academy
Lizzie Cocker	LC	Families & Communities Officer, West Suffolk Council
Paul Turner	PT	Haverhill and District Churches Together
Tony Howard	TH	Business Development Manager, Citizen Advice Bureau

Item	ACTION
<p>1. <u>Welcome, Declaration of Interest, Apologies</u> John Mayhew welcomed everyone to the meeting and recorded his thanks to Unity Schools Partnership for allowing the use of their meeting room for the Board Meeting.</p> <p>Apologies were received from: Amanda Ankin, Suffolk Chamber of Commerce Councillor Tony Brown, Haverhill Town Council Councillor John Burns, Haverhill Town Mayor David Collinson, West Suffolk Council Ian Gallin, Chief Executive, West Suffolk Council David Osborne, West Suffolk Council Colin Poole, Town Clerk David Ruddy, Vice Chair and West Suffolk Council Warren Smythe, Head of Primary Care, West Suffolk CCG Lois Wreathall, Head of Primary Care, West Suffolk CCG</p> <p>2 members of the public were present.</p> <p>Please Note: This was the first OHP Board Meeting via Zoom and unfortunately at the last minute we were unable to have Minutes taken manually. Members agreed to allow a Zoom recording, but unfortunately it was unusable.</p> <p>My thanks to Board members who kindly gave written accounts after the event, but apologies that these Minutes are not to the usual high standards.</p> <p>If any Board member would like to add or correct these Minutes, please email Alisha Jenkins and it will be added retrospectively.</p> <p>Declarations of interest: Cllr Paula Fox, attending the meeting as a member of the General Public, declared that her daughter had been appointed to work at the Volunteer Centre.</p> <p>J. Mayhew reminded members with any declarations of interest in future meeting to notify himself or Alisha before the meeting.</p>	<p>ALL</p>
<p>2. <u>Previous Minutes & Matters Arising from the meeting held 12th March 2020:</u> Substantive actions from previous minutes (Reference numbers from previous minutes)</p> <p>5.3.1. Insp. Horton and Lois Wreathall had discussed mental health support.</p> <p>5.4.3. Initial Concept for Jubilee Place. Adjourned to September Board.</p> <p>5.5. See item 5.5. in Minutes of this meeting.</p> <p>5.8. Cllr. Smith reported that he had emailed Ian Gallin regarding Coronavirus information and protocols.</p> <p>Previous minutes were approved.</p>	<p>AJ</p>
<p>3. <u>Financial Overview:</u></p>	

No report due to Colin Poole being unavailable.

4. **Public Speaking:**

Jo Streeter, Chairperson for Haverhill VASP, raised concerns regarding the mental health support within the Haverhill community. Stating, that Covid19 has and will continue to have an impact on the number of people experiencing mental health difficulties, she asked if there were any plans or discussions on ways to improve support. Jo Streeter acknowledged that the NHS had limited resources and funding and it seems that more needs to be done to help those that are not willing, able or "at that level" to access the NHS services. There is concern around young people who have been experiencing anxiety and depression due to the isolation due to lockdown.

Several Board Members responded acknowledging this is of concern and efforts will continue to be made to improve this.

5. **Task Group updates:**

5.1. Health and Wellbeing Task Group:

5.1.1. L. Cocker updated that Life-link continues to operate with the co-ordinators contacting participants by phone or zoom. Referrals have slowed down but the anticipation will be that this will go back up as things begin to unlock. There has been excellent support for people living with low mood or living alone from the Voluntary Network who have worked closely with Life-Link and HTC to support vulnerable people.

GP surgeries appointments for are now conducted mostly online with the care navigators working well in triaging appointments. Andy Cutting, practice manager is leaving the Clements Surgery.

Cllr. Marks reported that the mental health early adopter project – led by Dr Roz Tandy, mental health lead for West Suffolk CCG - is being rolled out with a new structure of mental health nurses and a triage system by care -coordinators. The triage system will enable patients to be connected with the right level of service for their needs. It will be across both Haverhill practices and currently will work alongside the old referral system until the new system has been fully evaluated.

5.2. Education, training, and Employment Task Group:

5.2.1_In David Ruddy's absence, Darren Woodward from Unity Trust, gave this report:

Schools have been running since February half-term with very few having any time off at Easter, May half-term and bank holidays. We have been able to mobilise laptops to those most in need and some Wi-Fi devices, separate from anything the government is providing, which we are still waiting for. Online learning engagement has been mixed - the primary schools have gone to great lengths to improve this. The two town secondaries had to put a large amount of time in through Easter and May to complete the required decisions around GCSE and A Level results and are now managing Y10 return under quite strict rules on numbers. All schools have done an incredible organisational job to respond to short notice lengthy guidance documents. Most importantly though, I'm confident they have taken their communities with them right through and are working hard to the July break to bring back as many pupils as they can, even for a day or two to make contact again.

The impact on families locally is noticeable, simply through the increasing free school meal claims and the increased referrals to social care throughout Easter and right up to date.

Following the conversation about mental health support for adults in Haverhill, I have followed up an exchange myself and Tim had in March with Jo John about funding that was being requested to run mental health support in schools in Haverhill, as referenced in our September presentation by Margaret Little. As soon as I know more, I shall let David and the group know.

5.3. Crime and ASB Task Group:

5.3.1. I Inspector Horton reported that due to lockdown, need for some routine policing had declined, creating the opportunity for some targeted work against the drug trade. Several high-profile raids had occurred in Haverhill resulting in multiple arrests and the seizure of Class 'C' Drugs.

5.4. Town Centre MasterPlan Task Group:

5.4.1. Cllr S. Glossop reported:

Generally:

- The Coronavirus Outbreak has disrupted progress as WSC Staff and colleagues have been redeployed to support frontline services.
- Also, the planned meeting of Town Centre Implementation Working Group scheduled for the Thursday 04th June was cancelled as colleagues focused on Safer Reopening work.

Safer Reopening:

- Several physical interventions have been implemented to support the safe reopening of the town centre and ensure social distancing as visitor numbers increase following the reopening of non-essential retail from 15th June.
- Most notable are the Temporary Road Closures to both the High Street and Queen Street. These are in operation between 10am and 4pm, 7 days a week.
 - Cyclists are allowed.
 - Deliveries are permitted before and after these times.
 - Blue Badge parking is also permitted outside of the closure times.
 - Several on-street parking bays have been suspended adjacent restricted width footpaths to enable pedestrians to step safety into the carriageway outside of the closure times.
 - Displaced Blue Badge holders can use the bays further along the high street or Public Car Parks.
 - WSC and Partners will now keep all measure under regular review to establish how effective they are and will adjust as required.
- A section of Camps Road from the junction with Mill Road has been made One-way to restrict vehicles entering the town centre from this direction.
- To support these measures, WSC has also worked with the Town Council and Local Members to deploy on-street pedestrian signage and markers and we are grateful of their support.

Town Centre Master Plan:

- Civil Parking Enforcement – Now in place from Monday 15th June. Civil Parking Enforcement Officers now present in the town throughout the day.
- Developing the Town Centre
 - Jubilee Place – Up to mid-March, WSC were continuing to develop initial concepts for redevelopment. WSC attended a meeting of the Arts Centre Development Group at the end of February to discuss their aspirations to develop a new Arts Venue in the town. This meeting was supported by a Theatre Consultant. Agreement that the Development Group and Consultant would map out a route forward.
 - Future of Public Services – Up to Mid-March the project was making steady progress. WSC Officers had supported colleagues from the CCG at the February meeting of the Haverhill Area Forum. A paper had been presented and supported by the West Suffolk Alliance Steering Group. Proposal to update West Suffolk Property Board in coming months.
 - Former HSBC Bank – WSC Officers continue to explore options for alternative uses for the former bank building.
 - Volunteer Centre – A co-ordinator has been appointed.
- Town Centre Housing
- Chantry Mill – No update to report.
- Wisdom Factory – No update to report.

We are expecting shortly Govt guidance and legislation changes to support many of our hospitality businesses. In the meantime, cafes/restaurants should not be putting tables/chairs outside as they can only provide takeaways. Street Trading and Vending is still subject to licence applications and consultation where required, e.g. licences are required on Haverhill high Street. Unless Govt changes these rules then they must be undertaken and of course not compromise safety of the public/distancing.

5.5. Vision 2020:

5.5.1. J. Mayhew confirmed that in view of the Coronavirus crisis plans for a Partnership wide campaign to encourage healthy living had been shelved. It is hope that the opportunity to resurrect the idea can be developed at a later stage.

5.6. BID Task Group:

5.6.1. J. Mayhew reported that plans for a campaign leading to vote in October 2020 had been deferred. The Task Group felt that there will be little appetite amongst Town Centre businesses to be receptive to a BID in the aftermath of the Covid-19 crisis.

The Statutory Application to the Secretary of State seeking approval to campaign for a BID had been made, but this does not tie us to an October date and can be changed nearer the time.

Mosaic Partnership, led by Mo Azwat, are involved in back office work in respect of the campaign.

The task Group continue to meet regularly and expect to complete Version 1 of the business plan by late July. In part this will be used to a help Haverhill pitch for any High Street recovery funding that may become available.

5.7. Volunteering Task Group:

5.7.1. L. Cocker informed that there had been no news on AXA building being the hub for the Volunteer Centre, but the task group has been considering looking at other opportunities.

Jill Moss now started as Volunteer co-ordinator and she is currently contacting organisations and community groups as well as participating in online induction training etc.

The Good Neighbour Scheme co-ordinator has also been appointed and will start in the next couple of weeks. This post was set up to build on the excellent support from the community during the current crisis to enable people to carry on volunteering and also to create a body of people who would be instantly available to step up if there was another lock down.

6. Press and Social Media:

Dave Gooderham reported that The ONE Haverhill Partnership social media channels have been primarily used to support, promote, and signpost the services of board member organisations and partners. They are regularly updated, as is the Heart of Haverhill social media channels which are promoting the reopening businesses and other relevant local news.

In addition to the monthly column and keeping the website content updated, Dave Gooderham (Comms Consultant for ONE Haverhill Partnership) has also worked closely with the comms team at West Suffolk Council to issue media articles around volunteer support and safety measures ahead of businesses reopening.

7. Any Other Business:

None.

8. Dates of Next Meetings:

Thursday 24th September via Zoom. A Zoom invite will be sent ahead of the meeting.

Thursday 3rd December