

ONE Haverhill Board Meeting

MEETING MINUTES

7th March 2018 10:00am

Haverhill Arts Centre

Present:

John Mayhew	JM	Chair and Haverhill & District Chamber of Commerce
Henry Wilson	HW	Vice Chair and REACH
Michael Attwood	MA	Locality Officer, Suffolk County Council
Alison Blackwell	AB	Abbeycroft Leisure
Councillor John Burns	CllrJB	Haverhill Town Council
Lizzie Cocker	LC	Families & Communities Officer, St Edmundsbury Borough Council
Ian Gallin	IG	Chief Executive, St Edmundsbury & Forest Heath Councils
Councillor Pat Hanlon	CllrPH	Haverhill Town Council
Alisha Jenkins	AJ	Minute taker, Office Administrator, Haverhill Town Council
Anita Jones	AJ	Havebury Housing Partnership
Gemma Levi	GL	
Councillor Robin Millar	CllrRM	Cabinet Member for Families and Communities for Suffolk County Council
Michelina Partridge	MP	Citizen Advice Bureau
Colin Poole	CP	Town Clerk
Councillor David Roach	CllrDR	Mayor of Haverhill, Suffolk County Council
Katie Sargent	SA	St Edmundsbury Borough Council/ West Suffolk CCG
Jacqui Singleton	JS	Work Related Learning Coordinator, Samuel Ward Academy
Lauren White-Miller	LWM	St Edmundsbury Borough Council/ Project Lead for Haverhill LifeLink
Daren Woodward	DW	Director of Education, Samuel Ward Academy Trust

Item

ACTION

Welcome, Declaration of Interest, Apologies

John Mayhew welcomed everyone to the meeting.

Apologies were received from:

Alex Till, CEO MENTA

Councillor Paula Fox, St Edmundsbury Borough Council

David Ruddy, West Suffolk College

Lois Wreathall, Head of Primary Care, W Suffolk CCG

Lynn Davis, The Voluntary Network

Councillor Alaric Pugh, Cabinet Member for Planning & Growth, St Edmundsbury Borough Council

Inspector Danny Cooper , Suffolk Police

Dave Gooderham, ONE Haverhill Partnership PR Consultant

3 members of the public were present.

Declarations of interest:

None.

1. Previous Minutes & Matters Arising:

Michael Attwood updated attendees on the work Inspector Danny Cooper has been doing, regarding the requesting of statistical data linking HMO to crime 'hot-spots' in the last year. There were no significant changes; update at the next board meeting.

MA/DC

Ian Gallin informed the meeting on progress made for the creation of a single Council for West Suffolk, now the six-week consultation was over. Forest Heath and St Edmundsbury Borough Council have both given their consent, with joining councils. The expected date of the new council will be April 2019 and Councillors will need to be elected to the new Council.

Councillor John Burns added that there is a currently a consultation regarding Warding finishing on the 26th March, this will include naming of the Wards.

Previous minutes were approved.

2. Board Update:

2.1.Financial overview:

Colin Poole advised that the ONE Haverhill Partnership has spent £9,200 on core costs as part of a total of £17,000 including grants. ONE Haverhill Partnership has also received £4,600 via donations.

As from the 28th February the ONE Haverhill Partnership has the current funds of £5,691.37.

3. Review of Constitution:

3.1.Voluntary Sector Representation:

John Mayhew advised that at the previous Board meeting it was agreed not to increase the number of Voluntary Sector seats on the ONE Haverhill Partnership Board, but for the Voluntary Sector to be more inclusively represented

Henry Wilson offered to communicate more widely to the voluntary groups via quarterly updates after each Board meeting.

HW

The Faith sector are going to discuss their representation, but in the meantime

Henry Wilson has offered to communicate to the Faith Group as well

HW

A formal motion was tabled to include better representation of the voluntary/faith sectors

AGREED.

4. Public Speaking:

Question: Were the Board surprised by the lack of public attending the meetings.

John Mayhew suggested not, given that the ONE Haverhill Partnership has been proactive on public engagement, through the local press, local businesses and digital marketing. Previous 'campaigns' to be allowed to attend meetings were prompted by a perceived lack of information in the public sphere and a sense of secrecy. Now those concerns have been well and truly addressed, it is not surprising people don't feel the need to come.

Question: Why are the Board Meeting minutes not published on the website?

They should be and if not, that is an oversight. John Mayhew thanked the member of public for highlighting this and will ensure that any missing Board Meeting Minutes are published on the website.

JM/ DG

5. Task Group updates:

5.1. Health and Wellbeing Task Group:

5.1.1 Lauren White-Miller circulated a 6-month evaluation document for the Haverhill LifeLink Project. This included information regarding the number of referrals, gender and age demographics, key reasons for referrals, perception of GP visits, wellbeing outcomes, participants lifestyle, participants education, and the organisations and community groups involved so far.

Councillor Pat Hanlon asked where drop-in sessions are held.

LWM confirmed that there were several venues for the drop-in sessions, such as; The Next Door Café near the Haverhill Family Practise, GP rooms, or other locations in town. The LifeLink project do not provide home visits.

Colin Poole asked about the amount of referrals.

LWM explained that referrals had been slower than expected which has given the LifeLink workers a chance to reach out to other organisations and voluntary groups in Haverhill.

Councillor John Burns asked whether all sorts of different doctor's appointments were counted on the table which measured how often a participant visits a GP/ the participant's perception.

LWM explained that the only appointments measured were just GP appointments only.

Gemma Levi to liaise with LWM regarding ONE Life Suffolk.

LWM/GL

Councillor Robin Millar highlighted a Guardian article on combating isolation and its link to a decrease in hospital appointments.

<https://www.theguardian.com/commentisfree/2018/feb/21/town-cure-illness-community-frome-somerset-isolation>

John Mayhew praised the progress that the project has made so far.
LWM was asked to attend the September Board meeting for the next update.

LWM

Lauren White-Miller left the meeting – 10:30am.

5.1.2 Colin Poole set out the reasoning behind a new strand for the Health and Wellbeing Task Group, this would be the formation of Physical Activity Project Team, which would be led by Abbeycroft Leisure and would focus on the various projects proposed for improving participation in physical activity.

AGREED

Alison Blackwell agreed to Chair this Project Team.

5.2.Crime and Anti-Social Behaviour Task Group:

5.2.1. Michael Attwood advised that there was no update on crime issues in Haverhill.

5.2.2 The Crime and ASB Task Group is continuing to work with substance misuse issues in Haverhill, looking at support services available such as Turning Point in Bury St Edmunds.

Hoping to hear news in a few weeks regarding a new service available for drug and alcohol misuse.

Whilst collating information on the services available in Haverhill, MA noticed that there are no narcotics anonymous support groups.

MA

5.2.3. Michael Attwood spoke briefly regarding the housing standards in town, and is attending a meeting for this on the 7th March 2018 at West Suffolk House.

Councillor John Burns has emailed the Borough in regard to his concerns that the charges some HMO landlords levy for Council Tax and general housing costs are excessive.

Councillor John Burns has also tried speaking to Anglia Revenues Partnership regarding Council Tax for these HMOs with little luck, as they only speak to landlords.

5.3.Culture Task Group:

5.3.1. Colin Poole read out a report from Nick Keeble the Arts Centre Manager. NK has started to map the different cultures in Haverhill and has also been making contacts with members within the diverse community about holding a Cultural Festival this summer, which may include food, music, art and dances. CP informed attendees about Haverhill's celebration of the Chinese New Year which was organised by the Chinese community. Several of the Chinese Restaurants in town provide free food for the event on the Market Square, and as the main event a lion dance was organised which walked down from the Arts Centre to the Market Square.

Councillor John Burns added that a video of the Chinese New Year event could be found at his website: <http://www.johnburns.com/>

5.4.Education, Training and Employment Task Group:

5.4.1. Colin Poole updated the attendees that the last ETE Task Group meeting was last week. It was mentioned that Councillor John Burns would be

helping Dave Gooderham with formatting the mapping data for the website. **DG/JB**

5.4.2. CP informed attendees that on the 23rd March at the Haverhill Arts Centre from 9:00am till 12:00pm ONE Haverhill Partnership in collaboration with Suffolk Chamber of Commerce in Haverhill will be presenting a Skills-gap Event for businesses. The idea was to encourage greater engagement between businesses and those who plan and deliver education. The event was to be sponsored by St Edmundsbury Borough Council as part of the West Suffolk Business Festival.

5.4.3. Jacqui Singleton reported that she was organising mock interviews for the Year 10 pupils of Samuel Ward Academy. Additionally Karen Chapple is organising the next set of Junior Signpost sessions due to start on the 15th March whilst continuing to run Adult Signpost sessions and is working in partnership with Standguide to run the moving towards work course. ONE Haverhill Partnership Business Angels had been approached and several companies had been recruited for the first time from this source. **JS**

5.4.4. It was also mentioned that Karen Chapple has organised an Apprenticeship Job Fair Event on the 8th March at the Haverhill Arts Centre from 1:00pm till 3:00pm.

5.5.Town Centre MasterPlan Task Group:

5.5.1. Councillor David Roach updated the meeting on the Town Centre Refurbishment strand. Lizzi Cocker and Councillor John Burns had delivered leaflets and consent forms to tenants and shops in Queen Street regarding the repainting of the shop fronts. Councillor John Burns to pick up consent forms in a few weeks. **CllrJB**

Sanofi has offered to supply volunteers to help clean and prepare the shop fronts as part of a team-building activity for their employees and the town, alongside professional painters and decorators.

Suffolk Chamber of Commerce has agreed to provide funding towards this project from the Portas funding. JM to make the funding arrangements. **JM**

6. 6.1.Any Other Business:

6.1.1. John Mayhew to confirm 2019 Board meeting dates. **JM**

Alisha Jenkins to send Outlook invites to Board members. **AJ**

2019 ONE Haverhill Partnership Board dates:

4th April 2019

20th June 2019

19th September 2019

5th December 2019

6.1.2. John Mayhew reported that the Apprenticeship Awards in January had been a success, with a good number of nominees secured, the event well attended and with strong local press coverage. **DG**

JM

It was agreed that planning for the 2019 Apprenticeship Awards should start immediately, by contacting Sanofi for sponsorship and for dates to host the event.

It was hoped that Business Angels would support the event with further sponsorship for prizes. **All**

The Chair asked for the hard work by Dave Gooderham in organising the event to be recognised by the Board.

AGREED

All

6.1.3. John Mayhew mentioned that the Haverhill Echo monthly column was going well and reiterated that if any Task Group had anything to write for the column to let Dave Gooderham know.

6.1.4. Alison Blackwell added that Haverhill's first Parkrun would be taking place this Saturday 10th March at Puddlebrook from 9:00am.

JB

6.1.5. Councillor John Burns mentioned a Pilot Community Technology Project briefly to the Board members and will update further at the next Board meeting.

MP/ LC

6.1.6. Michelina Partridge reported that there was an increase in Eastern European immigrant workers asking for advice at the CAB. Michelina Partridge to liaise with Lizzi Cocker regarding this issue.

LC

Lizzi Cocker to update in the next Ops Group meeting.

6.1.7. Councillor Robin Millar informed attendees that he has been working on getting a new direct bus service to West Suffolk Hospital put in place for Haverhill.

Councillor David Roach added that they are currently gathering information of the need for the service from the public, to help present their case.

THE CHAIR CLOSED THE PUBLIC SECTION OF THE MEETING AT THIS STAGE AND THE REMAINDER OF THE MEETING WAS IN PRIVATE. BOARD MEMBERS SHOULD PLEASE TREAT REMAINING ITEMS AS CONFIDENTIAL

Meeting Closed:

John Mayhew declared the meeting closed at 11:55am.

Date of Next Meeting:

Thursday 21st June 2018, 9:30am Haverhill Arts Centre