

ONE Haverhill Partnership Board Meeting MINUTES

12th March 2020 10:00am

Unity Schools Partnership, Park Road

Present:

John Mayhew	JM	Chair and Haverhill & District Chamber of Commerce
Andy Cuthbertson	AC	Communities and VCS Lead People Services Suffolk County Council
Ann Allen	AN	REACH
Colin Poole	CP	Town Clerk
Councillor David Roach	ClrDR	Suffolk County Council
Councillor David Smith	ClrDS	Haverhill Town Council
Councillor John Burns	ClrJB	Haverhill Town Mayor
Councillor Margaret Marks	ClrMM	West Suffolk Council
Councillor Susan Glossop	ClrSG	Cabinet Member for Planning & Growth, West Suffolk Council
Councillor Tony Brown	ClrTB	Haverhill Town Council
Dave Gooderham	DG	ONE Haverhill PR Consultant
David Osborn	DO	West Suffolk Council
David Ruddy	DR	Vice Chair and West Suffolk College
Inspector Kevin Horton	InspectKH	Suffolk Police
Jacqui Singleton	JS	Work Related Learning Coordinator, Samuel Ward Academy
Jo Burnett	JB	LifeLink Co-ordinator
Lizzie Cocker	LC	Families & Communities Officer, West Suffolk Council
Lois Wreathall	LW	Head of Primary Care, West Suffolk CCG
Paul Vella	PV	Menta
Tony Howard	TH	Business Development Manager, Citizen Advice Bureau
Warren Smyth	WS	Chief Executive, Abbeycroft Leisure
Alisha Jenkins	AJk	Minute taker, Office Administrator, Haverhill Town Council

Item	ACTION
<p>1. <u>Welcome, Declaration of Interest, Apologies</u> John Mayhew welcomed everyone to the meeting and recorded his thanks to Unity Schools Partnership for allowing the use of their meeting room for the Board Meeting.</p> <p>Apologies were received from: Alex Till, Vice Chair and CEO MENTA Amanda Ankin, Suffolk Chamber of Commerce Anita Jones, Havebury Housing Councillor Pat Hanlon, Haverhill Town Council Councillor Paul West, Suffolk County Council Darren Woodward, Director of Education (Primary) Unity Schools Partnership Helen Cullup, Community Action Suffolk Henry Wilson, REACH Ian Gallin, Chief Executive, West Suffolk Council Paul Turner, Haverhill and District Churches Together</p> <p>3 members of the public were present.</p> <p>Declarations of interest: None. J. Mayhew reminded members with any declarations of interest in future meeting to notify himself or Alisha before the meeting.</p>	<p>ALL</p>
<p>2. <u>Previous Minutes & Matters Arising from the meeting held 28th March 2019:</u> Substantive actions from previous minutes (Reference numbers from previous minutes)</p> <p>2.1 Cllr J. Burns updated that Police.uk website will no longer be under the control of the Home Office but rather National Policing. It was thought to be very unlikely that data could be separated due to GDPR. CllrJB creates a monthly breakdown of crime statistics in Haverhill, which can be circulated to anyone interested.</p> <p>2.2. The Task Group Chairs have been attending and will be continuing to attend for half an hour in the Op's Group meetings to discuss a 2020 Vision project.</p> <p>7.1.1. J. Mayhew asked for a LifeLink representative to attend the next Board meeting and report back on progress.</p> <p>Previous minutes were approved.</p>	
<p>3. <u>Financial Overview:</u> Overall funds are currently £26,480, this includes £11,000 additional funds for the shop front project.</p>	
<p>4. <u>Public Speaking:</u> None.</p>	

5. **Task Group updates:**

5.1. Health and Wellbeing Task Group:

5.1.1. L. Wreathall informed that Haverhill has been earmarked as an early adopter site for mental health provision. The model is expected to change the way that people engage with mental health services at GP surgeries. Secondary care services are being developed for those that need additional specialist services with targeted care programmes.

5.1.2. L. Cocker mentioned that an over 50's Health Fair has been arranged for the 27th March. A COBRA meeting is due to take place today where advice will be given on how to manage the Coronavirus outbreak. The event is due to be confirmed on whether it will go ahead or not on Monday 16th March.

5.2. Education, training and Employment Task Group:

5.2.1. D. Ruddy updated attendees on the progress of the STEMM Project. The first session started on the 25th January with the theme of engineering, where young people and their parents got creative in designing structures. The second session was of the theme of science, the time was spent making rockets and creating a scale model of the solar system. The third session involved an escape room theme which the young children and their parents took part in. The fourth session was hosted by BT where the focus was robotics and the final session looked at microbes and DNA extraction from strawberries. The sessions have been a good success with roughly 15 young children taking part in the project weekly.

The project is looking to develop STEMM ambassadors, which will help with the sustainability of the project. The project can only be successful using partners, passing on knowledge. STEM Hubs are offering the opportunity to train teachers further in sciences, this will be sponsored by central government funding. 80 schools in West Suffolk have signed so far.

J. Mayhew asked whether D. Ruddy had approached Suffolk Chamber of Commerce for any support for this project.

5.2.2. D. Ruddy explained that Haverhill4Jobs is now being rebranded as WestSuffolk4Jobs. It was noted that areas that are successfully running the project, are heavily supported by their local MP. The ETE Task Group proposed to set up a steering group to help the momentum of the project.

5.3. Crime and ASB Task Group:

5.3.1. Inspector K. Horton informed that he will be attending a meeting next week to get updated on the progress of a drug support worker in Haverhill. InspectKH to speak to L. Wreathall after the meeting regarding mental health support.

KH/ LW

5.3.2. Inspect K. Horton updated that 6 addresses in Haverhill are being looked at regarding county lines drug trafficking. The police will be continuing to stop search and several arrests have been made, but so far there has been no connection to county lines.

Cllr J. Burns added that there will be an additional 54 police officers in Suffolk hired for the next 3 years.

5.3.3. Inspect K. Horton was keen to speak to any members of the Board regarding any policing priorities and issues in Haverhill. it was mentioned that Haverhill's highest reported crime was domestic violence and abuse.

ALL

J. Mayhew asked whether InspectKH would be available to put together a crime presentation for the June Board meeting.

5.4. Town Centre MasterPlan Task Group:

5.4.1. Cllr S. Glossop mentioned that CAM (Cambridge Autonomous Metro) have put together a consultation leaflet where they will be taking comments up to the 3rd April. Leaflets are available to be picked up at the Haverhill Arts Centre. CllrSG asked whether the Board will be making a comment.

Cllr J Burns added that the document mainly looks at the transport in central Cambridge.

5.4.2. D. Osborne informed that conversations between Suffolk County Council regarding public transport services in and around Haverhill. Researching into frequency of routes and their popularity with the aim for better connectivity. Electric buses was not viable for Haverhill as it didn't hit the air pollution needed to be considered.

5.4.3. In April 2020 Civil Parking Enforcement is due to be approved allowing West Suffolk Council's team of enforcement officers to have the power to penalise illegally parked motorists which is hoped to be a major catalyst to improving both the quality and safety for users of the high street.

Cllr D. Roach added that the order will also include penalising disable badged parking on pavements.

Cllr J. Burns mentioned that car parking prices are due to be increased on the 6th April.

5.4.4. The Gurteen's site is currently in development, which further information will be released soon. Contact has been made also with Wisdom, where a follow up meeting has been arranged.

5.4.5. Initial concepts for Jubilee Place are currently in development. DO attended another meeting with the Art Centre Development Group. It was agreed that the group would develop a briefing inclusive with a feasibility report and cost analysis which will be key in a business plan. DO to speak further with CP.

DO/ CP

5.5. Vision 2020:

5.5.1. W. Smyth informed that the plan was to look at how to embed physical activity into the town. There have been multiple studies that demonstrate the positive affects that physical activity can have on physical and mental health. Abbecroft Leisure has been looking at further opportunities for initiatives in Haverhill. a concept document has been the starting point, which was circulated with the Agenda and AJ will re-circulate with the minutes. The plan outlines that a targeted intervention will be the approach taken, Haverhill has a multiple activities available that are just not being marketed to the target audience. Several national campaigns that could be available in Haverhill which may help to boost awareness, such as the national mile challenge, which is a mile a day.

AJ

J. Mayhew added that Board members would be key in helping to reach the target audiences, which will be essential in helping to get the projects up and running.

P. Vella added that MENTA has arranged a Net-Walking event, where people can get together a go for a walk together, PV to update how the event goes.

PV

L. Wreathall asked members what help and support they would need to help start making small changes, as a clear direction on next steps would be vital for success. **ALL**

5.6. BID Task Group:

5.6.1. J. Mayhew thanked West Suffolk Council and Haverhill Town Council for their support in setting up the task group. The Mosaic Partnership is to be appointed by West Suffolk Council. It was noted that Mosaic normal charge £40k, but in view of the preparations work already achieved by the task group, the fee had been reduced to £8,500 + VAT.

5.7. Volunteering Task Group:

5.7.1. C. Poole informed that the Volunteer Co-ordinator position is now open, and the application closing date will be the 20th March. The group is hopeful to start holding interviews at the end of the month and to have a co-ordinator in place for mid to late April. The volunteer centre will run from the AXA building. It is expected that the Volunteer Co-ordinators first job will be finding volunteers to help run the centre, with the potential to help source volunteers for the Women's Cycle race in June.

5.8. Women's Cycle Race:

The final stage of the Women's Cycling Tour on the 13th June 2020. The race is expected to start at 11:00am on the market square. A biking event has been arranged for 12-2pm, which is expected to be popular with families. This will be using part of the actual cycle route as road closures will already be in place. Haverhill Town Council has been planning for a music event to take place on the 12th June and several other cycle related events. There is potential for businesses to 'adopt' a floral bike display created by Haverhill in Bloom, which will be used to dress the High Street. D. Gooderham and L. Cocker are looking into shop wraps, to dress up the empty shops in the High Street.

The market is due to be moved from the High Street that day to Jubilee Walk's car park.

Cllr J Burns asked whether the organisers could be contacted to correct the Haverhill description on their website as it is filled with errors. W. Smyth will raise this in the next meeting. **WS**

6. Any Other Business:

L. Wreathall informed that West Suffolk CCG have organised several educational sessions, which are proving popular.

Cllr D. Smith asked about plans to combat coronavirus. CllrDS to email Ian Gallin and more information about protocols are due to be released in the afternoon after the COMBRA meeting starting at 1:30pm. **CllrDS**

THE CHAIR CLOSED THE PUBLIC SECTION OF THE MEETING AT THIS STAGE AND THE REMAINDER OF THE MEETING WAS IN PRIVATE. BOARD MEMBERS SHOULD PLEASE TREAT REMAINING ITEMS AS CONFIDENTIAL.

Meeting Closed:

John Mayhew declared the meeting closed at 12:00pm

Date of future Board Meetings:

Thursday 18th June 2019, 9:30am Unity Schools Partnership

Thursday 24th September 2019, 9:30am Unity Schools Partnership

Thursday 3rd December 2019, 9:30am Unity Schools Partnership

J. Mayhew asked that all members check their availability for the date listed above.

ALL

Digest:

Item:	Action:
1.1 J. Mayhew reminded members with any declarations of interest in future meeting to notify himself or Alisha before the meeting.	ALL
5.3.1. InspectKH to speak to L. Wreathall after the meeting regarding mental health support.	InspectKH/ LW
5.3.3. Inspect K. Horton was keen to speak to any members of the Board regarding any policing priorities and issues in Haverhill.	ALL
5.4.5. D. Osborne to speak further with C. Poole regarding the Art Centre Development groups next steps.	DO/ CP
5.5.1. A. Jenkins to resend the physical activity document to attendees.	AJ
5.5.1.2. P. Vella to update on Net-Walking event	PV
5.5.1.3. L. Wreathall asked members what help and support they would need to help start making small changes, as a clear direction on next steps would be vital for success.	ALL
5.8. W. Smyth to chase getting the Haverhill information page update.	WS
6.1. Cllr D Smith to email Ian Gallin and more information about protocols regarding Coronavirus.	CllrDS