

ONE Haverhill Partnership Board Meeting MINUTES

28th November 2019 10:00am

Unity Schools Partnership, Park Road

Present:

John Mayhew	JM	Chair and Haverhill & District Chamber of Commerce
David Ruddy	DR	Vice Chair and West Suffolk College
Alison Blackwell	AB	Abbeycroft Leisure
Andy Hunter	AH	Head Teacher, Samuel Ward Academy
Anita Jones	AJ	Havebury Housing
Colin Poole	CP	Town Clerk
Councillor David Roach	CIrDR	Suffolk County Council
Councillor David Smith	CIrDS	Haverhill Town Council
Councillor John Burns	CIrJB	Haverhill Town Mayor
Councillor Margaret Marks	CIrMM	West Suffolk Council
Councillor Pat Hanlon	CIrPH	Haverhill Town Council
Councillor Susan Glossop	CIrSG	Cabinet Member for Planning & Growth, West Suffolk Council
Councillor Tony Brown	CIrTB	Haverhill Town Council
Darren Woodward	DW	Director of Education (Primary) Unity Schools Partnership
Dave Gooderham	DG	ONE Haverhill PR Consultant
David Collinson	DC	Assistant Director - Planning, Regulation, Environment West Suffolk Council
David Osborn	DO	West Suffolk Council
Henry Wilson	HW	REACH
Ian Gallin	IG	Chief Executive, West Suffolk Council
Inspector Danny Cooper	InspectDC	Suffolk Police
Jacqui Singleton	JS	Work Related Learning Coordinator, Samuel Ward Academy
Karen Holmes	KH	Norfolk and Suffolk Mental Health Services
Kevin Ward	KW	West Suffolk Council
Lizzie Cocker	LC	Families & Communities Officer, West Suffolk Council
Lois Wreathall	LW	Head of Primary Care, West Suffolk CCG
Oliver Riches	OR	NHS West Suffolk CCG
Paul Turner	PT	Haverhill and District Churches Together
Paul Vella	PV	Menta
Warren Smyth	WS	Chief Executive, Abbeycroft Leisure
Alisha Jenkins	AJk	Minute taker, Office Administrator, Haverhill Town Council

Item	ACTION
<p>1. <u>Welcome, Declaration of Interest, Apologies</u> John Mayhew welcomed everyone to the meeting and recorded his thanks to D. Woodward and Unity Schools Partnership for allowing the use of their meeting room for the Board Meeting.</p> <p>Apologies were received from: Alex Till, Vice Chair and CEO MENTA Amanda Ankin, Suffolk Chamber of Commerce Andy Cuthbertson, Communities and VCS Lead People Services Suffolk County Council Councillor Paul West, Suffolk County Council Helen Cullup, Community Action Suffolk Tony Howard, Volunteer Manager, Citizen Advice Bureau</p> <p>6 members of the public were present.</p> <p>Declarations of interest: None. J. Mayhew reminded members with any declarations of interest in future meeting to notify himself or Alisha before the meeting.</p>	
<p>2. <u>Previous Minutes & Matters Arising from the meeting held 28th March 2019:</u> Substantive actions from previous minutes (Reference numbers from previous minutes)</p> <p>5.3.2 J. Mayhew spoke to Tim Passmore, Suffolk Police & Crime Commissioner, requesting that Haverhill crime data figures be separated from Highpoint Prison as this gave an unfair impression of crime in our area. JM to investigate further on who would be the best person to get the crime data collection officially separated. Cllr J. Burns sits on the police and crime committee and could raise the issue in those meetings, CllrJB to report back progress in the next meeting. CllrJB added that the Police.uk place map does have a tool which allows you to zoom into just see the crime statistics for just Haverhill.</p> <p>3.1. H. Wilson to pursue contact with Margaret Little.</p> <p>6.1. The Task Group Chairs have been invited to Op's Group meetings to discuss a 2020 Vision project. The meeting does offer teleconferencing to be inclusive to those that are unable to travel to the meeting.</p> <p>8.4.1. J. Mayhew informed that the Masterplan Task Group had been investigating the provision of a link road from Lower Down Slade to Camps Road, which appeared not to be viable. This is being reopened for a second opinion.</p> <p>Previous minutes were approved.</p>	<p>ALL</p> <p>JM</p> <p>CllrJB</p> <p>HW</p> <p>Task Group Chairs</p>

3. **Presentations:**

3.1: Oliver Riches – ‘My Care Record’:

My Care Record is a common agreement between local care providers to securely share patients’ electronic data. Mr Riches explained that when information is made available in a more joined up way it allows NHS services to better meet patients health and wellbeing needs. Investments are being made in secure computer systems that allow health and care professionals to access records held by other services.

The My Care Record initiative was created by West Essex CCG and it has since been adopted across the whole of Hertfordshire and West Essex. The plan is to now extend the initiative across all Suffolk and North East Essex with aspirations to make this regional.

There are multiple benefits for patients and professionals which include:

- Better co-ordinated care
- Quicker diagnosis and treatment
- More time to spend on clinical care
- Less paperwork
- Less repetition
- Fewer unnecessary clinical tests
- More accurate prescriptions
- Better health and care planning

People have been automatically opted-in to the My Care Record agreement but have the option to opt-out by getting in contact with their GP or health care professional. It is anticipated about 2% of patients will opt out of the data sharing. The project is due to roll out in mid-January following a 12-week communication campaign.

Cllr J. Burns asked whether Addenbrookes Hospital is included in the My Care Record agreement? Whether previous data sharing consent forms were still valid rather than having to resign new ones? And whether the agreement allowed patients to view their own personal health records?

O. Riches explained that Addenbrookes Hospital has not yet signed up to the system. C. Poole asked whether Cambridge had declined joining or whether they just hadn’t been asked yet. O. Riches replied that Cambridge hadn’t been asked yet.

Previous consent forms would still be valid and wouldn’t require patients to re-sign consent.

The initiative is not about patients viewing their personal records; it is only an information-sharing agreement for direct care providers only.

Cllr D. Smith asked whether the agreement had any barriers?

O. Riches explained that the only barrier would be people opting out. Local GPs are being asked to sign the information sharing agreement.

L. Wreathall added that the system isn’t designed to reduce tests, but rather stop duplicate tests happening when seeing different health care providers.

Cllr S. Glossop queried what would happen if you fall ill in another part of England, how long would it take for information sharing to happen then?

L. Wreathall explained that basic health information is held nationally; the My Care Records provides access to more in-depth information on the care that you’ve been receiving.

3.2. 2019 Indices of Deprivation, Haverhill LSOA:

Cllr A. Stinchcombe reported on Indices of Deprivation which were published in September 2019. There are 14 Lower-Layer Super Output Areas (LSOA) in Haverhill. Deprivation indices provide each LSOA with a national ranking for 7 different 'domains', such as:

- Income
- Employment
- Education
- Health
- Crime
- Barriers to housing and services
- Living environment

and an overall Index of Multiple Deprivation (IMD)

This data is acquired through information held by government agencies, such as Department of Work and Pensions records and National Insurance records etc. Some face-to-face surveys are also used.

Cllr A. Stinchcombe presentation mainly focused on the income strand, looking at:

- Employment Deprivation
- Income Deprivation
- Income Deprivation Affecting Children Index (IDACI)
- Income Deprivation Affecting Older People Index (IDAOPI)

As well as national ranking, these domains also provide absolute figures so that changes in each LSOA between 2015 and 2019 can be considered.

Overall, Haverhill has decreased in levels of deprivation since 2015, but with a couple of areas increasing in deprivation under the Income Deprivation, Income Deprivation Affecting Children and Income Deprivation Affecting Older People Index.

LSOAs experiencing increased economic income deprivation includes parts of the Clements Estate and Chalkstone Estate. Clements saw an 7% rise in Income Deprivation Affecting Children.

Hanchett Village, Arrendene Road and Falklands Road do not have high levels of income deprivation, but these neighbourhoods have experienced 1% increases in Income Deprivation Affecting Children since 2015.

Looking at the pattern of wealth/deprivation in West Suffolk, it can be seen that no West Suffolk LSOA are in the 10% most deprived LSOA's nationally, but there has been an increase in the West Suffolk LSOAs within the 30% most deprived and an increase of West Suffolk LSOAs in the 40% least deprived since 2015.

This polarisation indicates that there is an emerging divide between privileged and less privileged places in West Suffolk, with those LSOA occupying middle-ranks of deprivation in 2015 becoming either more deprived or more affluent, rather than maintaining their ranking in 2019.

AJk to send out a copy of the presentation with the minutes.

AJk

4. Financial Overview:

The finance report up to the end of September was as follows:

Income: £13,833

Expenditure: £8,467

There is an additional £6,600 Chamber of Commerce 'Portas' Funding, which is earmarked for the 2nd phase of the Shop Front Project.

J. Mayhew reminded all representatives that it was part of the expectation of being a member to seek within their organisations for any funding opportunities that the ONE Haverhill Partnership could use to meet core costs and fund any of prospective projects.

ALL

5. **Governance:**
None.

6. **Public Speaking:**

Members of public aired their concerns that local health provision in Haverhill was significantly less comprehensive compared to other surrounding areas. It was mentioned that Finchingfield, for example, has its own x-ray machine.

It was mentioned that a previous Town Mayor, Betty McLatchy, raised funds for Haverhill to have its own ultrasound machine but this is currently only being used one day a week and GPs are still referring patients to West Suffolk Hospital or Addenbrookes Hospital instead.

J. Mayhew asked for this matter to be tabled to the next Board meeting. Cllr D. Roach suggested that the members of the public invite elected members to a meeting after the General Election to discuss this issue further.

7. **Task Group updates:**

7.1. Health and Wellbeing Task Group:

7.1.1. L. Wreathall informed attendees that the LifeLink project is thriving and has been expanded to other towns in West Suffolk: 6 new LifeLink workers have been recruited for West Suffolk.

J. Mayhew asked when it would be suitable for a LifeLink representative to attend a Board meeting and report back on progress.

LC/JM

7.1.2. L. Wreathall agreed with the members of public regarding Haverhill having a health hub and noted that for this to happen the project would need to be supported. LW to discuss further at the next board meeting.

LW

7.1.3. W. Smyth updated that the Physical Activity Strand under the Health and Wellbeing Task Group has put together a draft document to be reviewed by Op's Group members and presented to board members at the next board meeting.

WS

7.2. Education, Training and Employment Task Group:

7.2.1. D. Ruddy advised that the revision to Haverhill LSOA deprivation index influences the education system, especially post-16 education for Haverhill.

7.2.2. D. Ruddy briefly updated that a Social Mobility project was moving forward. DR has been speaking with Vicky Hogg, the Headteacher at Clements Primary School. The project is due to start running in January for 5 consecutive Saturdays. The sessions will be looking at a variety of different STEM projects and registration for the project is an open, with no target pupils set. DR mentioned that support from several board members could be vital for the sessions. AJK to send

out an up to date ONE Haverhill Partnership board members directory with the minutes.

7.3.3. C. Poole added that Karen Chapple and Dan Cooke have recently won a National WEA Social Impact Award for the Adult Signpost project which supports young adults who are struggling with their next steps in life. The Board recorded their congratulations.

7.3. Crime and ASB:

7.3.1. Inspector D. Cooper advised that a meeting was held with Turning Point at the REACH Centre in Haverhill. This allowed the Task Group to convey concern that the lack of new referrals was due to the cut in service and change of staff. Currently looking into options to help refresh the service and support those further that are not currently attending their sessions.

7.3.2. Inspector D. Cooper asked if County Lines could be added as a part b on the board agenda, AJk to update this. He further updated that training surrounding County Lines has been useful in bringing awareness to the issue, which is country-wide.

AJk

7.3.3. Inspector D. Cooper **post-meeting report** for the following crime stats:
September 2019:

- Disruption visit in Hundon Place, Haverhill led to searches and the arrest of two people for possession of drugs with intent to supply. Approximately 160 wraps of Class A drugs, phones and cash.
- Warrant at Betony Walk, Haverhill. Three people arrested for being concerned in the supply of Class A drugs. Including one missing person.
- Stop and search of person and motor vehicle at Lower Down Slade, Haverhill. One arrest for possession of Class A drugs with intent to supply. Cash and phones also seized.
- Two arrests in Haverhill class a drug supply (this has already been reported on in the Echo). Operation in conjunction with region and BSE.

October 2019:

- Withersfield Road was a warrant under the Misuse of Drugs Act. Two arrests and a missing person located. Approximately 500 wraps of Class A seized along with cash and other paraphernalia.
- Tudor Close eviction was on 14th November 2019. Led by housing association. The police had received calls about drug dealing to this area for some time.

Cllr J Burns asked if Steve Barton could continue releasing good news stories in the Haverhill Echo supporting the hard work of the police in Haverhill. It was mentioned that these stories often have numbers of shares on social media and when they are posted into group/ pages they are often met with positive comments from the public.

7.4. Town Centre MasterPlan Task Group:

7.4.1. Cllr S Glossop explained that due to political purdah the Task Group has no further updates. CllrSG to send Alisha notes which are to be published after the General Election on the 12th December.

CllrSG/AJk

7.5. Business Engagement:

7.5.1. J. Mayhew informed that there has been an opportunity for the Task Group to suggest some changes to the Family Christmas Night on the 6th December, organised by Haverhill Town Council. The fairground rides are being moved to the Market Square, which will encourage High Street business to move their shops out into the street and stay open. So far 45 businesses have said that they will stay open later that night, which has been a success.

It was also proposed to the Town Council about arranging the Christmas lights switch on earlier this year to the 22nd November which will give Town Centre businesses an additional 2-weeks of trading with a 'festive' High Street as background. Over 100 people came along on the 22nd to hear a speech made by the current Mayor Councillor John Burns and to watch the Christmas lights being switched on.

7.6. Volunteering in Haverhill:

7.6.1. Currently a work in progress.

8. 2020 Vision Campaign:

J. Mayhew explained to attendees that this item was in response to issues brought to the ONE Haverhill Board's attention through the Public Health report presentation at the last Board meeting. The presentation included statistics on Population, Health and Educational services, Deprivation and Crime, including top insights from Primary Care and Secondary Care.

The idea was to create a cross-Task Group initiative on the public health front, which would support preventative measures in Haverhill's resident's health and wellbeing. 2020 gives Task Groups an opportunity to look at the stands they are currently working on and assess their relevance, are they achievable or could they be expanded.

For a copy of the current Public Health report undated in September 2019 please click the below link:

<https://www.healthysuffolk.org.uk/jsna/pbna>

Cllr M. Marks reported that preventative programs are in progress they are just held up by political purdah, more information will follow, after the election.

CllrMM

J. Mayhew to update further on the 2020 Vision plans at the next board meeting.

JM

10. Any Other Business:

Apprenticeship Awards:

D. Gooderham explained that he was heavily involved in the organisation of the previous apprenticeship events and expressed concern regarding the difficulty of getting businesses to nominate candidates without being walked through the application process. The proposed idea was that the event be rebranded as the *ONE Haverhill Partnership Awards* where awards would be related to the work of relevant Task Groups such as health, business, culture, volunteer, apprenticeship and education.

J. Mayhew suggested deferring the idea until the next meeting giving the Op's Group a chance to create a plan of how the award ceremony would work.

Agreed.

THE CHAIR CLOSED THE PUBLIC SECTION OF THE MEETING AT THIS STAGE AND THE REMAINDER OF THE MEETING WAS IN PRIVATE. BOARD MEMBERS SHOULD PLEASE TREAT REMAINING ITEMS AS CONFIDENTIAL

Samuel Ward Academy – Andy Hunter:

A. Hunter informed that Samuel Ward staff and pupils have now moved into the new building. The next proposal is to build a dance studio and expand the Sixth Form with the potential to cater for level 4 qualifications.

Currently there are 60 young people in year 12 and another 60 in year 13 enrolled at the Sixth Form. There are 230 year 11 students at Samuel Ward, of which 120 could be A level candidates and there are 100 year 11 students at Castle Manor, of which 30 A level candidates. It was also mentioned that Hills Road grade requirements have now been lowered from an A grade to B and above.

Currently research is taking place that is looking at what happens to pupils when they leave Samuel Ward, where they go and what subjects they take.

There is about £2 million in the Section 106, which could be available. The project is expected to cost around £5 million.

Cllr J. Burns supports the idea of expanding the Sixth Form and building a dance studio. In previous meetings it had been mentioned that the Haverhill Gymnastics Club would be based at Samuel Ward and asked whether there had been any progress on this happening.

A. Hunter explained that the transfer of land was currently in progress and that he has not been approached by the Gymnastic Club regarding renting a space.

CllrJB to set up contact between the Gymnastic Club and Any Hunter.

JB/ AH

A. Jones queried whether a larger Sixth Form was immediately needed, with the next generation of education being accessed through distance learning/ digital classes which are becoming increasingly popular.

A. Hunter mentioned that there was a demand for a base for students and teachers to be established.

Cllr S. Glossop asked whether Samuel Ward Academy has considered working with West Suffolk College.

A. Hunter informed that discussion with West Suffolk College hadn't taken place. The idea was to have a Haverhill Sixth Form separate from West Suffolk College, but would be open to the possibility of sharing resources such as staff.

Cllr D. Roach was keen for the Sixth Form to hold vocational subjects which would cater for students that struggled with exams and supported the idea of a partnership.

Abbeycroft Leisure – Warren Smyth:

W. Smyth informed attendees that Abbeycroft Leisure has been liaising with Suffolk County Council in choosing Haverhill as the starting point for the final stage of the Women's Cycling Tour on the 13th June 2020. The race is expected to start on the market square and then loop back round the outskirts of Haverhill and back through the town centre. Event organisers are SweetSpot, and host partners are; Suffolk County Council and East Suffolk Council.

A. Jenkins to scan The Women's Tour Community Guide and send out to attendees with the minutes.

AJk

Cllr S. Glossop asked whether there will be any volunteer opportunities available.

C. Grogan mentioned that volunteer opportunities would be accessed through Abbeycroft Leisure and the event organisers SweetSpot.

W. Smyth added that the plan was to train volunteers as stewards which could be used for future events.

Cllr J. Burns asked how groups and individuals could get involved in the development stages of the event and whether Abbeycroft Leisure was co-ordinating.

C. Grogan informed that there would be plenty of opportunities and various meetings available to attend.

W. Smyth added that Abbeycroft Leisure would be co-ordinating the event and was hoping to work with various OHP partners to deliver a memorable start event.

Cllr D. Smith added that Haverhill has a BMX Track that is rarely used by girls and hoped that the event encouraged more young girls to start cycling.

Meeting Closed:

John Mayhew declared the meeting closed at 12:20pm

Date of future Board Meetings:

Thursday 12th March 2019, 9:30am Unity Schools Partnership

Thursday 18th June 2019, 9:30am Unity Schools Partnership

Thursday 10th September 2019, 9:30am Unity Schools Partnership

Thursday 3rd December 2019, 9:30am Unity Schools Partnership

J. Mayhew asked that all members check their availability for the date listed above.

ALL

Digest:

Item:	Action:
1.1. J. Mayhew asked that if any members had any declarations of interest in future meeting could they notify himself or Alisha before the meeting.	ALL
2.1. J. Mayhew to investigate further on who would be the best person to get the crime data collection officially separated.	JM
2.2. CllrJB to report back progress of the separating crime stats in the next board meeting.	CllrJB
2.3. H. Wilson to pursue contact with Margaret Little.	HW
2.4. The Task Group Chairs have been invited to Op's Group meetings to discuss a 2020 Vision project. The meeting does offer teleconferencing to be inclusive to those that are unable to travel to the meeting.	Task Group Chairs
3.1. A. Jenkins to send out a copy of the 2019 Indices of Deprivation, Haverhill LSOA presentation with the minutes.	AJk
4.1. J. Mayhew reminded all representatives that it was part of the expectation of being a member to seek within their organisations for any funding opportunities that the ONE Haverhill Partnership could use to meet core costs and fund any of prospective projects.	ALL
7.1. J. Mayhew and L. Cocker to arrange for a LifeLink representative to attend a Board meeting and report back on progress.	JM/LC
7.1.2. L. Wreathall to discuss the possibility of supporting a Health Hub in Haverhill at the next board meeting.	LW
7.1.3. W. Smyth to present the Physical Activity draft document at the next board meeting.	WS
7.3.2. A. Jenkins to add 'County Lines' as part b under the Crime and ASB Task Group on the board agenda.	AJk
7.4.1. Cllr S. Glossop to send A. Jenkins Masterplan Task Group notes which are to be published after the General Election on the 12 th December	CllrSG/AJ
8.1. Cllr M. Marks reported that preventative programs are in progress they are just held up by political purdah, more information will follow, after the election.	CllrMM
J. Mayhew to update further on the 2020 Vision plans at the next board meeting.	JM
<u>Private session actions:</u>	
CllrJB to set up contact between the Gymnastic Club and Any Hunter.	JB/ AH
A. Jenkins to scan The Women's Tour Community Guide and send out to attendees with the minutes.	AJk

