

## ONE Haverhill Partnership Board Meeting MINUTES

**10<sup>th</sup> June 2021 10:00am**

Zoom teleconferencing

**Present:**

Alex Till	AT	CEO MENTA
Andrew Smith	AS	Havebury Housing
Andy Hunter	AH	Chair and Headteacher, Samuel Ward Academy
Colin Poole	CP	Town Clerk, Haverhill Town Council
Councillor Dave Smith	CIrDS	Haverhill Town Council
Councillor David Roach	CIrDR	Suffolk County Council
Councillor John Burns	CIrJB	Haverhill Town Council
Councillor Margaret Marks	CIrMM	West Suffolk Council
Councillor Pat Hanlon	CIrPH	Haverhill Town Council
Councillor Susan Glossop	CIrSG	Cabinet Member for Planning & Growth, West Suffolk Council
Councillor Tony Brown	CIrTB	Haverhill Town Council
Daniel Pilley	DP	Haverhill Chamber of Commerce
Dave Gooderham	DG	ONE Haverhill PR Consultant
David Osborne	DO	West Suffolk Council
Helen Cullup	HC	Community Action Suffolk
Henry Wilson	HW	REACH
Ian Gallin	IG	Chief Executive, West Suffolk Council
Jacqui Singleton	JS	Work Related Learning Coordinator, Samuel Ward Academy
John Mayhew	JM	Haverhill & District Chamber of Commerce
Julie Clarke	JC	Town Centre Manager, Heart of Haverhill
Lizzi Cocker	LC	Families & Communities Officer, West Suffolk Council
Lois Wreathall	LW	Head of Primary Care, West Suffolk CCG
Paul Turner	PT	River of Life Church
Rev Max Drinkwater	RevMD	St Mary's Church
Russell Day	RD	The Salvation Army
Warren Smyth	WS	Abbeycroft Leisure
Alisha Jenkins	AJ	Haverhill Town Council, minute taker

Item	ACTION
<p><b>1. <u>Welcome, Declaration of Interest, Apologies</u></b>            John Mayhew welcomed everyone to the meeting and mentioned to members that the meeting was being recorded.</p> <p>Apologies were received from:            Councillor Paul West, Suffolk County Council            David Ruddy, Vice Chair and West Suffolk College            Jon Eaton, Families &amp; Communities Officer, West Suffolk Council            Paul Vella, MENTA            Sergeant Matt Gilbert, Police            Tony Howard, Business Development Manager, Citizen Advice Bureau</p> <p>3 members of the public were present</p> <p><b>Declarations of interest:</b>            None.</p> <p>J. Mayhew reminded members with any declarations of interest in future meeting to notify himself or Alisha before the meeting.</p>	<p><b>ALL</b></p>
<p><b>2. <u>Governance:</u></b>            New Chair:            As voted and approved at the last Board meeting in March Andy Hunter is officially the new ONE Haverhill Partnership Chair. John Mayhew received many thanks from members for his chairmanship over the previous years. Andy Hunter took the chair</p>	
<p><b>3. <u>Previous Minutes &amp; Matters Arising from the meeting held 25<sup>th</sup> March 2021:</u></b>            Substantive actions from previous minutes (Reference numbers from previous minutes)            None, all previous actions taken under relevant agenda items.</p> <p>Previous minutes were approved.</p>	
<p><b>4. <u>Future Systems Presentation to Board:</u></b>            L. Cocker unfortunately informed that the new hospital presentation was unavailable, LC to forward the presentation when received after the meeting. There is the potential at a future Board meeting to invite Project Director Gary Norgate to speak the Board about the new hospital and community services.</p>	<p><b>LC</b></p>
<p><b>5. <u>Public Speaking:</u></b>            None.</p>	
<p><b>6. <u>Business Plan Review:</u></b>            C. Poole reported that the Business Plan was rapidly becoming outdated, with strands being completed and has not been updated in the last 15 months due to covid. As a new Chair has been elected and we are all heading towards a post covid world it provides the perfect opportunity to review the Business Plans priorities, to make sure the strands are still current. It was added that if the Board agrees, this item can be taken back to the Op's Group to come up with future</p>	

strands to be presented at the next Board meeting and how and at which stage a consultation would take place to engage with the public.

**APPROVED.**

**7. Task Group updates:**

**7.1. Health and Wellbeing Task Group:**

7.1.1. L. Wreathall updated that the mental health early adopter project – led by Dr Roz Tandy, mental health lead for West Suffolk CCG Haverhill has successfully piloted additional Mental Health Nurses at GP surgeries. The recruitment process has begun for the rest of Suffolk to employ additional Mental Health Nurses. Since the beginning of Covid there has been an increase in people seeking help for their mental health. L. Wreathall has sent A. Jenkins Mark Pattison details to invite to the September Board meeting to further discuss the changes in the service and potential development areas.

**AJ**

7.1.2. W. Smyth informed that the dementia initiative has commenced at the Haverhill Leisure Centre. Abbeycroft Leisure NHS systems work in relation to pulmonary rehabilitation and frailty is due to launch in the next few weeks across West Suffolk including Haverhill.

7.1.3. Suffolk Community Foundation is currently offering funds to groups that are trying to recover from covid and commence their activities again. Additionally, there are volunteer opportunities available to help local park runs.

7.1.4. W. Smyth mentioned that the Women's Cycle Tour will be taking place in October.

**7.2. Education, training, and Employment Task Group:**

No further update.

**7.3. Crime and ASB Task Group:**

7.3.1. H. Wilson added that the task group has been looking at alternative ways in which to support people struggling with drug and alcohol recovery. A meeting is being arranged with partnership drug and alcohol recovery services to be a better voice and remove the barriers for the people that need the help.

H. Wilson to liaise with Cllr. M Marks regarding networking opportunities within the clinical commissioning group.

**HW**

7.3.2. H. Cullup reported that there had been an increase in domestic abuse cases reported during the pandemic. Two strands have been identified which are to support young people promoting healthy relationships and to raise awareness of domestic abuse support already available within the community such as the Domestic Abuse Champions, trained via Suffolk County Council. AH to speak to HC regarding these strands.

**AH**

7.3.3. Cllr J Burns updated that the On-the-Spot Van is currently inactive due to the restrictions in place. Issues of anti-social behaviour in young people have been reported on the new estate being built on the west of Haverhill and the derelict pub on the Chalkstone estate.

#### **7.4. Town Centre MasterPlan Task Group:**

- 7.4.1. Cllr S. Glossop reported that the task group has temporarily been renamed to the Town Centre Safety Group as it is currently looking at safety measure for the town centre in-line with covid-19 restrictions. The High Street remains shut from 10am till 4pm to improve social distancing for pedestrians. Discussions are also being held to whether the High Street road closure will remain, to prevent High Street parking issues re-emerging once restrictions end.
- 7.4.2. Suffolk County Council Highways department has undergone a reorganisation, one of the outcomes of this is a focus on the active travel decarbonisation including walking, cycling and public transport. West Suffolk Council Officers are working with the Highways department to develop key principles and objectives across the district.
- 7.4.3. West Suffolk Council have many projects on the go for developing Haverhill town centre, including sustainability upgrades to Provincial House, reviewing the potential development ideas for Jubilee Walk to support the ambitions of the MasterPlan and final development plans for the former HSBC bank in the High Street is under consideration. At the end of the May the refurbishment and development of the MENTA building was completed, which will be providing spaces for businesses to grow in Haverhill.

#### **7.5. BID Task Group:**

- 7.5.1. J. Clarke has been appointed the Town Centre Manager role. She has been in post for about 3 weeks and has started the induction process of networking with stakeholders and those involved with the Heart of Haverhill Task Group. The goal is to have a BID ballot in November. The process will start with newsletters and workshops being hosted over the summer with the help of Mo Aswat from the Mosaic Partnership and in the autumn finalising the business plan and campaigning.

#### **7.6. Volunteering Task Group:**

- 7.6.1. C. Poole added that the Volunteer Centre is continuing to work remotely and building up relationships with the voluntary sector. The Volunteer Centre's opening event took place on the 1<sup>st</sup> of June to kick start National Volunteering Week. The Centre is currently open to the public by appointment only.

#### **7. Press and Social Media:**

No further update.

#### **8. Financial Overview:**

C. Poole reported that ONE Haverhill Partnership finished the financial year with £37,783, which is mostly made up of ring-fenced funding for the Heart of Haverhill.

C. Poole reminded all representatives that it was part of the expectation of being a member to seek within their organisations for any funding opportunities that the ONE Haverhill Partnership could use to meet core costs and fund any of prospective projects.

9. **Any Other Business:**

**One Haverhill 10<sup>th</sup> Birthday:**

D. Gooderham reported that in September it would mark ONE Haverhill's 10<sup>th</sup> birthday. DG to share draft comms plan with attendees. Plans include a story a week during the month of August, looking back at the past achievements and the future aspirations of ONE Haverhill. Due to the restrictions planning an anniversary event similar to the LifeLink 1<sup>st</sup> birthday event may be more difficult. DG to investigate the logistics of hosting an online event.

**DG**

**DG**

**Exploring the role of community microenterprises in shaping the 21<sup>st</sup> Century:**

Cllr M Marks attended a meeting hosted by Susannah Howard, ICS Programme Director, Suffolk and North East Essex ICS, where individuals would set up as microenterprises to deliver 1-2-1 care in homes. The project has already been rolled out in Essex and looks to be a great success; Cllr M Marks proposed for ONE Haverhill to encourage such services here. Cllr M Marks to send attendees the link with more information.

**CllrMM**

**Suffolk County Council representation:**

Cllr D. Roach informed that the new Cabinet member at Suffolk County Council appointed to the One Haverhill Board is Councillor Andrew Reid who is a cabinet member for Public Health, Public Protection and Communities.

10. **Dates of Next Meetings:**

Thursday 23<sup>rd</sup> September

Thursday 2<sup>nd</sup> December