

**ONE Haverhill Partnership Board Meeting**  
**MINUTES**  
**13 September 2018 10:00am**  
**Haverhill Arts Centre**

**Present:**

John Mayhew	JM	Chair and Haverhill & District Chamber of Commerce
Henry Wilson	HW	Vice Chair and REACH
Alison Blackwell	AB	Abbeycroft Leisure
Amanda Ankin	AA	Suffolk Chamber of Commerce
Amy Morton	AM	Community Action Suffolk
Colin Poole	CP	Town Clerk
Councillor David Roach	CllrDR	Suffolk County Council
Councillor John Burns	CllrJB	Haverhill Town Council
Councillor Pat Hanlon	CllrPH	Haverhill Town Council
Councillor Paul West	PW	Suffolk County Council
Councillor Paula Fox	CllrPF	St Edmundsbury Borough Council
Councillor Quillon Fox	CllrQF	Haverhill Town Council
Councillor Tony Brown	CllrTB	Haverhill Town Mayor
Dave Gooderham	DG	ONE Haverhill Partnership PR Consultant
David Ruddy	DR	West Suffolk College
Inspector Danny Cooper	InspDC	Suffolk Police
Jacqui Singleton	JS	Work Related Learning Coordinator, Samuel Ward Academy
Linda Squirrel	LS	Salvation Army
Lizzie Cocker	LC	Families & Communities Officer, St Edmundsbury Borough Council
Lois Wreathall	LW	Head of Primary Care, West Suffolk CCG
Michelina Partridge	MP	Citizen Advice Bureau
Paul Vella	PV	Menta
Alisha Jenkins	AJk	Minute taker, Office Administrator, Haverhill Town Council

**Item**

**ACTION**

**Welcome, Declaration of Interest, Apologies**

John Mayhew welcomed everyone to the meeting including new Board members Amanda Ankin, Operations Director, Suffolk Chamber of Commerce and Councillor Paul West, Cabinet Member, Communities and Waste Suffolk County Council.

Apologies were received from:

Councillor Alaric Pugh, Cabinet Member for Planning & Growth, St Edmundsbury Borough Council

Alex Till, CEO MENTA

Ian Gallin, Chief Executive, St Edmundsbury & Forest Heath Councils

Darren Woodward, Director of Education (Primary) Unity Schools Partnership

3 members of the public were present.

Declarations of interest:

None.

**1. Previous Minutes & Matters Arising:**

Dave Gooderham confirmed that he has been regularly updating the website.

John Mayhew informed that George Vesty the High Sheriff of Suffolk was interested in attending a Masterplan Task Group Meeting, as he is keen to support ONE Haverhill projects.

Lois Wreathall briefed the attendees on public health prevention plan, which will look to encourage the public to lead healthier lifestyles to help prevent illnesses. Picking up that the Board had previously indicated its desire to invite a representative of Public Health to join the Board, LW asked to extend a Board invite out to Helena Jopling who is a Senior Consultant in Healthcare Public Health for West Suffolk Hospital.

**JM**

Councillor Pat Hanlon reported that he had received complaints from residents of Haverhill, who are struggling to get doctors' appointments and asked whether more locums could be hired within the practices.

Lois Wreathall explained that the practices offer routine appointments and on the day appointments, receptionists now ask for an indication of why you have come to the surgery to help create appropriate appointments with the relevant staff.

There is a doctor shortage nationally and locums are not an ideal solution to this, especially for long-term conditions.

John Mayhew added that the LifeLink support workers found that locum doctors are less likely to refer patients to the service.

Councillor David Roach queried whether Matthew Hancock could attend a meeting being the local MP and new health minister, to discuss new initiatives to help cope.

Colin Poole to liaise with Lois Wreathall regarding Parish Nurses.

**CP/LW**

Councillor John Burns has sent the 101 policing poster to Alisha Jenkins to distribute to the Board.

**AJk**

Previous minutes were approved.

**2. Board Update:**

**2.1.Financial overview:**

Colin Poole advised that the starting balance b/f 01.04.18 was £14,214.

**Income:**

Sponsorship	£1,000 – Donation
10% Project Contribution	£3,000 – From Youth Skills (Moving Towards Work)
Locality Budgets	£5,400 – Held for Health and Wellbeing Task Group
<b>Total:</b>	<b>£9,400</b>

**Expenditure:**

PR Consultant Services	£3,720
PR – BID	£ 400 – Paid for by sponsor
Core Expenses	£ 137 – Bank charges & meeting refreshments
<b>Total:</b>	<b>£4,257</b>

**Closing balance 31.08.18 £19,357**

**3. Constitution:**

**3.1 To consider amendments to the OP’s Group ToR:**

The Board considered the draft. Following discussion, the revised ToR, with an amendment to include electing a third Board member with voting rights to the Ops Group, was **approved**.

**3.2 to consider other amendments to the constitution generally**

Following minor amendment, the additional changes were **approved**.

**4. Public Speaking:**

- a. Question: Could an invite to attend the Board go out to an attendee of the VASP meeting? **CP/JM**
  
- b. A meeting will be taking place at the Haverhill Arts Centre on the 24<sup>th</sup> September regarding information on dementia. Paula Fox to send information for this to Dave Gooderham. **PF/DG**  
David Ruddy offered to provide funding for dementia awareness courses.
  
- c. A course for dementia care for family carers will be running in November. Mr Wendell to send information to Dave Gooderham. **DR**

**5. Task Group updates:**

**5.1.Health and Wellbeing Task Group:**

5.1.1 Task Group Chair Lois Wreathall updated that Haverhill LifeLink has contact with 155 participants so far.

On the 5<sup>th</sup> September a LifeLink birthday party event was held; this was well attended.

The Departments of Work and Pensions course ‘Moving towards work’ has had 55 participants, 8 of those participants are now employed.

5.1.2 Physical Activity Project Group Chair, Alison Blackwell, updated that the ‘Haverhill Challenge’ to burn 1 million calories is due to start next week.

This would be measured through the Abbecroft Leisure app; exercise can be transferred from a device or manually inputted.

## **5.2. Education, Training and Employment Task Group:**

5.2.1. Task Group Chair David Ruddy reported that ETE Task Group hadn't met since the last Board meeting.

5.2.2. David Ruddy reported that the Haverhill4jobs event that was held on the 26<sup>th</sup> of June, hosted by the High Sheriff George Vestey was a success. So far 28 employers have shown initial interest in supporting the scheme and 18 have pledged to help the unemployed in Haverhill. DWP staff has met with 9 employers already who have agreed specific actions and appointments have been made with a further 9 to discuss how they can be involved in this initiative.

5.2.3. Jacqui Singleton informed attendees that Sam Ward Academy had secured funding from the NEACO scheme which highlights postcode areas where young people are unlikely to go into higher education.

<https://www.takeyourplace.ac.uk/> - NEACO website.

The funding will fund a student and parent careers event on 8<sup>th</sup> November 2018 at the Haverhill Arts Centre from 4pm – 6pm.

5.2.4. David Ruddy informed that the Departments of Work and Pensions are starting a programme to target single mums, to help re-engage them. Seven truths research 2012. – AJk to send out to Board.

AJk

## **5.4.Crime and ASB:**

5.4.1. Task Group Chair Inspector Danny Cooper informed that Anita Jones from Havebury Housing is now on the Crime and ASB Task Group.

5.4.2. They are keeping the pressure on landlords of HMOs to make sure that housing standards don't slip.

5.4.3 Inspector Danny Cooper advised the next steps in drug issues in Haverhill are to look at county lines drug dealing. This is to stop the drugs from across the borders making their way into the town.

John Mayhew asked whether there was a police strategy not to disrupt local drug dealers, in order to allow investigations into supply routes to catch bigger fish? Inspector Danny Cooper reassured that the police do a lot of drug intervention within the town, if a call is placed regarding drug dealing then it will be investigated; Haverhill Police will continue to disrupt the local drug dealers.

## **5.5.Town Centre MasterPlan Task Group:**

5.5.1. The Board noted their condolences to Councillor Alaric Pugh.

5.5.2. In Councillor Pugh's absence, Councillor John Burns spoke about the plans for the blue light collaboration in Haverhill.

5.5.3. Councillor John Burns advised that the market traders' survey data is currently being analysed.

5.5.4. The Shop Front decoration Project has been delayed due to other priorities.

*Henry Wilson left the meeting at 12:00pm.*

5.5.5. Haverhill Arts Centre extension – nothing to report.

**5.6. BID:**

5.6.1. John Mayhew reported that a survey is being created by the Borough Council for the town centre businesses. Once responses come in, these will be analysed.

5.6.2. As Haverhill Town Council already organises a lot of what a BID usually does Councillor P Fox queried whether a BID would benefit the residents of Haverhill. John Mayhew advised that it is down to the businesses in Haverhill to choose how the BID works. As examples,. A BID might assist with procurement, or could create business training courses; 2 examples of services not provided by the Town Council..

5.6.4 Amanda Ankin reported that the Lowestoft BID has just been renewed for another year and it works closely with the local town council. An additional 46% of businesses voted in the recent renewal ballot, 80% of businesses voted in favour of the BID.

5.6.5 John Mayhew to keep Board members updated when more information becomes available.

**JM**

**5.7. Volunteering in Haverhill:**

5.7.1. Colin Poole advised the first task group meeting has been arranged for 3<sup>rd</sup> October for 4pm at the Haverhill Arts Centre. Also a meeting had been arranged with Community Action Suffolk, who had indicated they were looking for projects in West Suffolk to support.

**6. 6.1. Dates of Future Board Meetings:**

5<sup>th</sup> December 2018

Proposed:

28<sup>th</sup> March 2019

13<sup>th</sup> June 2019

19<sup>th</sup> September 2019

5<sup>th</sup> December 2019

It was agreed that Board meetings could be held in other venues if the Arts Centre auditorium was not available. Board members were asked to 'sense-check' these dates and report any conflicts to AJk by 30 October, after which the dates will be confirmed.

**7. 7.1. Any Other Business:**

7.1.1. Dave Gooderham informed that the 2018 Apprenticeship Awards would take place on the 23<sup>rd</sup> November 2pm at Sanofi and asked that Board Members to reserve the date/time

**All**

7.1.2. Jacqui Singleton reported that Andy Hunter is the new Head Teacher for Samuel Ward Academy. JS asked whether he could attend the next Board meeting in December – **Agreed**

**JS/ JM**

7.1.3. Councillor David Roach mentioned that the community transport to West Suffolk Hospital has not been great so far and asked that attendees remind residents that the service is still available. LW advised that the waiting time for an

appointment was 14 weeks, so even if everyone opts for West Suffolk, the impact on passenger numbers won't happen until 14 weeks+.

**Meeting Closed:**

John Mayhew declared the meeting closed at 12:10pm.

**Date of Next Meeting:**

Thursday 5<sup>th</sup> December 2018, 9:30am Haverhill Arts Centre