

ONE Haverhill Partnership Board Meeting MINUTES

19th September 2019 10:00am

Unity Schools Partnership, Park Road

Present:

John Mayhew	JM	Chair and Haverhill & District Chamber of Commerce
Henry Wilson	HW	Vice Chair and REACH
Andy Cuthbertson	AC	Communities and VCS Lead People Services Suffolk County Council
Colin Poole	CP	Town Clerk
Councillor David Roach	CIrDR	Suffolk County Council
Councillor David Smith	CIrDS	Haverhill Town Council
Councillor John Burns	CIrJB	Haverhill Town Mayor
Councillor Margaret Marks	CIrMM	West Suffolk Council
Councillor Pat Hanlon	CIrPH	Haverhill Town Council
Councillor Paul West	CIrPW	Suffolk County Council
Councillor Susan Glossop	CIrSG	Cabinet Member for Planning & Growth, West Suffolk Council
Darren Woodward	DW	Director of Education (Primary) Unity Schools Partnership
David Collinson	DC	Assistant Director - Planning, Regulation, Environment West Suffolk
David Osborn	DO	West Suffolk Council
David Ruddy	DR	West Suffolk College
Helen Cullup	HC	Community Action Suffolk
Jacqui Singleton	JS	Work Related Learning Coordinator, Samuel Ward Academy
Jon Eaton	JE	West Suffolk Council
Lizzie Cocker	LC	Families & Communities Officer, West Suffolk Council
Lois Wreathall	LW	Head of Primary Care, West Suffolk CCG
Paul Vella	PV	Menta
Sergeant Matt Gilbert	SergMG	Suffolk Police
Tom Delaney	TD	Alliance JSNA Researcher, Public Health Suffolk
Tony Howard	TH	Volunteer Manager, Citizen Advice Bureau
Warren Smyth	WS	Chief Executive, Abbeycroft Leisure
Alisha Jenkins	AJk	Minute taker, Office Administrator, Haverhill Town Council

Item	ACTION
<p>1. <u>Welcome, Declaration of Interest, Apologies</u> John Mayhew welcomed everyone to the meeting and recorded his thanks to D. Woodward and Unity Schools Partnership for allowing the use of their meeting room for the Board Meeting and Samuel Ward Academy for their kind generosity in providing catering for the meeting.</p> <p>Apologies were received from: Alex Till, CEO MENTA Anita Jones, Havebury Housing Amanda Ankin, Suffolk Chamber of Commerce Councillor Tony Brown, Haverhill Town Council Dave Gooderham, ONE Haverhill Partnership PR Consultant Ian Gallin, Chief Executive, West Suffolk Council Inspector Danny Cooper, Suffolk Police Paul Turner, River of Life</p> <p>4 members of the public were present.</p> <p>J. Mayhew asked that thanks be noted for Dr Amy Morton and Michelina Partridge for their contributions to ONE Haverhill as they have both formally left the Board.</p> <p>He also asked the Board to record their thanks for the 3-year service as Vice-Chair, of Henry Wilson, whose term of office ended with this meeting.</p> <p>Declarations of interest: None.</p>	
<p>2. <u>Previous Minutes & Matters Arising from the meeting held 28th March 2019:</u> Substantive actions from previous minutes (Reference numbers from previous minutes)</p> <p>5.3.2 J. Mayhew spoke to Tim Passmore, Suffolk Police & Crime Commissioner, requesting that Haverhill crime data figures be separated from Highpoint Prison as this gave an unfair impression of crime in our area. Mr Passmore declined to meet as he did not feel he was in a position to help. JM to investigate further on who would be the best person to get the crime data collection officially separated. Cllr J. Burns now sits on the police and crime committee and could raise the issue in those meetings, CllrJB to report back progress in the next meeting.</p> <p>J. Mayhew mentioned that following the previous meeting it was suggested that the Board was discourteous towards a guest speaker and he apologised for not reigning it in sooner and reminded all Board members to be respectful whilst maintaining friendly challenge.</p> <p>7. J. Mayhew reminded all representatives that it was part of the expectation of being a member to seek within their organisations for any funding opportunities that the ONE Haverhill Partnership could use to meet core costs and fund any of prospective projects. After the Meeting Cllr D Roach approached the Chair to discuss possible funding from Suffolk County Council.</p> <p>8.2. Dementia support workshops are running on Tuesdays and Thursdays at Unity Schools Partnership, which is currently clashing with existing support groups. J. Mayhew had been in touch with Natalie Gilder and is going to arrange</p>	<p>JM</p> <p>CllrJB</p> <p>ALL TO NOTE</p> <p>ALL TO NOTE</p> <p>CllrDR/CP</p>

a coffee meeting to discuss further with L. Cocker and Natalie whether alternative days could be arranged for the workshops. JM/ LC

Previous minutes were approved.

3. **Health:**

3.1: Presentation- Update on East and West Suffolk Mental Health & Emotional Wellbeing Strategy;

Margaret Little from Norfolk and Suffolk NHS Foundation Trust gave a presentation to the Board members. The presentation focused on what mental health services should look like; the four main focuses would be:

1. Crisis intervention Services
2. Community Services
3. Children and Young People
4. Learning Difficulties

The main key aims are going to be:

- Prevention and Early Intervention
- Easy Access
- Access to Intervention Appropriate to Need
- Integrated Mental and Physical Health Intervention
- Community and Individual Resilience
- Planned and Managed Discharge.

Haverhill was the first Early Adoption Site pilot which lasted 9 days in April, during which time 97 mental health referrals were made.

The next steps are due to start on 1st October involving two full-time Link Workers at the Surgery supported by a psychologist and psychiatrist who will work only with those 16 years and older for now.

A steering group has been set up comprising service users, carers and workforce representatives who will be monitoring the quality and effectiveness of the service and deciding on how it can be developed further.

H. Wilson advised that since the Drug and Alcohol support worker previously based in Haverhill, who managed to refer and help 14 people struggling with addiction, was relocated to work in Ipswich there had be no further referrals. HW asked how the mental health service could be accessed.

Margaret Little mentioned that the service would be accessible at the doctor's surgery.

HW to get ML contact details.

HW

Cllr D Roach asked how mental health issues that get flagged by the police would get referred. Margaret Little explained that there is currently a Police triage in place, currently based in Ipswich, but should cover the West Suffolk area as well.

Cllr P Hanlon mentioned that there were long waiting lists for mental health services especially services for young people such as CAMHS.

Margaret Little responded that mental health services are currently in high demand; meetings are being arrange with several different support services to help better cope with the demand.

L. Wreathall concluded that the Health and Wellbeing Task Group are looking to get the service right, rather than having rushed project that is ineffective. This

would mean that the service model will have to be flexible to meet the needs of those using the service.

4. **Public Health:**

4.1: Presentation – Public Health Report:

The Board received a presentation from Tom Delaney who is an Alliance JSNA Researcher for Public Health Suffolk. For a copy of the full report please follow the link below, statistics to this report are expected to be updated in October: <https://www.healthysuffolk.org.uk/jsna/pbna>

The Public Health report was a place-based needs assessment of Haverhill. Place-based needs assessments are focused on a place, not a condition or specific population group.

The presentation included statistics on Population, Health and Educational services, Deprivation and Crime, including top insights from Primary Care and Secondary Care.

It is estimated that there are currently 855 children living in poverty in the INT area.

L. Wreathall summarised that the Public Health report highlighted areas where the public and health care professionals could use education and self-care to help bring the statistics lower. Including weight management awareness, quit smoking initiatives and a push on flu jabs.

5. **Financial Overview:**

General funds are currently at £18,209.37.

Shop front funding has been received from West Suffolk Council.

6. **Governance:**

J. Mayhew informed attendees that C. Poole had created a Review of Governance document that was sent to Board members via email with the Agenda and Minutes. This document is then supported with a role outline which will entail the election process and the specific responsibilities of the Chair position, this was created so the Board can maintain the power of decision when searching for a new Chair.

It was proposed that the governance clause restricting the Chair to a maximum of 3 years tenure be suspended, until a new Chair has been found. **Agreed by a show of hands.**

J. Mayhew reported that the two new Vice Chairs A. Till and D. Ruddy have been attending Op's Group meetings, the meeting does offer teleconferencing to be inclusive to those that are unable to travel to the meeting. It was suggested in the meeting that other Task Group Chairs to be invited to Op's Group meetings when relevant. This will have a trial run of 6 months and report back in the March Board Meeting. It is hoped this involvement will make the role of Chair less intimidating to those that may be interested in the position.

JM/CP

7. **Public Speaking:**

None.

8. Task Group updates:

8.1. Health and Wellbeing Task Group:

8.1.1. L. Wreathall informed attendees that the LifeLink project is thriving and is due to expand to other towns in West Suffolk.

8.1.2. W. Smyth mentioned that the physical activity strand of the task group is looking to create a holistic whole town involvement programmes that will be aimed at people suffering with mental health issues and those that are currently inactive. WS to report back progress at the next meeting.

WS

8.1.3. Cllr M Marks handed attendees a leaflet about Atrial Fibrillation, which is a most common arrhythmia and leading cause of AF-related strokes. This occurs when chaotic electrical activity results in a heart rhythm being irregular, too fast or too slow. CllrMM offered attendees to take part in a short non-invasive test which would measure heart rate after the meeting.

8.2. Education, Training and Employment Task Group:

8.2.1. D. Ruddy is keen to get an updated employment rate figures from the Department of Work and Pensions to better access the issue in Haverhill.

8.2.2. D. Ruddy briefly updated that a Social Mobility project was moving forward. A science and computer project is due to run at the Clements Community Primary School over the October half-term, which aims to engage young children and their parents.

8.2.3. D. Ruddy reported that there is a national shortage of machine engineers. To help meet the demand West Suffolk College will be providing a 12-week milling training course and has purchased 6 machines. The course will only be offered to those that are currently unemployed.

8.2.4. J. Singleton informed attendees that a joint careers fair has been arranged for 20th September. The fair is expected to have 37 different stalls, mostly made up of local businesses as there is a real struggle to get national companies to attend the event. MP Matthew Hancock will be opening the event at 10am.

8.3. Crime and ASB:

8.3.1. Sergeant M Gilbert confirmed that there had been no further drug and alcohol referrals, since the service had moved to Ipswich. As this was an unlikely outcome, Turning Point has been invited to the next Crime and ASB task group meeting, to address this issue.

8.3.2. Sergeant M Gilbert mentioned that work surrounding county lines is continuing, this was brought on by the increase in violent crimes within Haverhill. To deal with this issue multiple training opportunities are being provided for awareness and proactive stop searches are taking place.

8.3.3. Sergeant M Gilbert updated that an anti-knife campaign is still in operation. A knife amnesty bin is currently situated at the Police Station. There has been over 70 hours of Police foot patrols and over 20 people arrested regarding drugs. Cllr J Burns reported that there had been an increase in underage drinking in public places and that the Crime and ASB task group will still be keeping an eye on HMO's and any anti-social behaviour associated with them.

8.4. Town Centre MasterPlan Task Group:

8.4.1. Cllr S Glossop informed that the Task Group had been investigating the provision of a link road from Lower Down Slade to Camps Road, which appeared not to be viable. A meeting is being arranged with Mary Evans who is Suffolk County Council Highways Portfolio holder, to discuss this further.

CllrSG

8.4.2. Cllr S Glossop mentioned that the Task Group is keen to establish the ownership of the Sturmer Arches bridge, so that appropriate maintenance and upkeep can take place.

8.4.3. Car Park Review. Cllr S Glossop stated that 17% of comments for West Suffolk's car park review came from Haverhill.

8.4.4. Planning applications:

Cllr S Glossop reported that Haverhill Research Park Epicentre will start its development in October 2019.

The Gurteen's pre-application is being put together. It is hopeful that the planning application will be ready for summertime 2020.

8.4.5. Cllr S Glossop queried about having further support in press and communications for the Masterplan Task Group. CllrSG is keen for more information to be released on Social Media platforms and asked whether D. Gooderham would be available to work with Mark Miller, Strategic Communications Manager at West Suffolk Council. JM confirmed he would be.

CllrSG/DG

8.4.6. Cllr D Roach updated that Civil Parking Enforcement remains in the process of being adopted which will make a huge difference in tackling illegal parking in Haverhill.

8.4.7. Shopfront Project:

J. Eaton briefed attendees that the redecoration of 7 shops has now been completed and a further 10 shops have referred into the project. Funding for the project has been acquired from Locality Funding from local councillors, West Suffolk Council and Suffolk Chamber of Commerce in Haverhill and District. AXA provided 13 local volunteers, who helped clean the shopfronts before being repainting.

Cllr J Burns suggested that self-help should be encouraged to maintain the shops fronts. It was noted that the Haverhill project had been very successful compared to previous attempts to get buy-in from absentee landlords.

8.5. Business Engagement:

J. Mayhew mentioned that a business plan was in development.

8.6. Volunteering in Haverhill:

C. Poole reminded members that the Volunteer Centre would be branded as The People Bank. A business plan is currently in development, to support grant applications. The Task Group is just waiting for the green light again from West Suffolk Council regarding the venue before going public.

8.7. Update on Youth Priority:

C. Poole reminded the Board that the first OHP Business Plan was dedicated to youth, which is where Karen Chapple's role working with young people that have been earmarked as NEET came from.

Haverhill Town Council is maintaining the work envisaged in that business plan, taking over the On the Spot Van from West Suffolk District Council. The van goes out around Haverhill several evenings a week and engages with young people on the streets.

The Chill Out Zone had been running from Simmo's Playzone which was so popular that young people were being turned away, so it was agreed to hold another evening session. When it was brought to the Councils attention that the Playzone was looking to close down, Town Councillors decided that this would be a detriment to the town and decided to purchase the building and assets of the company, which is currently being rebranded as 'The Zone'.

The plan for 'The Zone' is as a youth and family hub, eventually offering 7 days a week drop-in centre, have youth training programmes based there and offer support to parents in terms of tackling social mobility.

9. Dates of Future Board Meetings:

28th November 2019 – Unity Schools Partnership

J. Mayhew asked that all members check their availability for the date listed above.

ALL

10. Any Other Business:

J. Mayhew reported that the ONE Haverhill website was currently in the process of being switched over to a Wordpress site. The reason for the changeover was to make it easier for the site to be edited and updated. Currently there are a few blank pages that still need to be updated, which may go live with the pages saying, 'under construction'.

J. Mayhew asked that all new Board members to send D. Gooderham a picture and brief biography for the website.

NEW MEMBERS

Meeting Closed:

There being no business to be transacted in private session, John Mayhew declared the meeting closed at 12:10pm.

Date of Next Meeting:

Thursday 28th November 2019, 9:30am Unity Schools Partnership

Digest:

Item:	Action:
2.5.3.2. JM to investigate further on who would be the best person to get the Highpoint crime data collection officially separated. Cllr J. Burns informed that he now sits on the police and crime committee and could raise the issue in those meetings, CllrJB to report back progress in the next meeting	JM CllrJB
2.1.J. Mayhew mentioned that following the previous meeting it was suggested that the Board was discourteous towards a guest speaker and he apologised for not reigning it in sooner and reminded all Board members to be respectful whilst maintaining friendly challenge.	ALL TO NOTE
2.7. J. Mayhew reminded all representatives to go back within their organisations to see if there are any funding opportunities that the ONE Haverhill Partnership could use to cover the core costs and any prospective projects. After the Meeting Cllr D Roach approached the Chair to discuss possible funding from Suffolk County Council.	ALL TO NOTE CllrDR/ CP
2. J. Mayhew to arrange a coffee meeting to discuss further with L. Cocker and Natalie whether alternative days could be arranged for the workshops.	JM/ LC
3.1. HW to get Margaret Little's contact details.	HW
6.1. It was suggested in the meeting that other Task Group Chairs to be invited to Op's Group meetings when relevant. This will have a trial run of 6 months and report back in the March Board Meeting. It is hoped this involvement will make the role of Chair less intimidating to those that may be interested in the position.	CP/ JM
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8.4.1. CllrSG is arranging a meeting with Mary Evans who is Suffolk County Council Highways Portfolio holder, to discuss further options for area by Lower Down Slade.	CllrSG
8.4.4. JM confirmed that DG would be more available to work with Mark Miller, Strategic Communications Manager at West Suffolk Council regarding press releases for the Masterplan Task Group.	DG
9.1. J. Mayhew asked that all members check their availability for the next Board meeting on 28th November 2019.	ALL
10.1. J. Mayhew asked that all new Board members to send D. Gooderham a picture and brief biography for the website.	NEW MEMBERS